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INVENTORY OF THE TOWN, VILLAGE AND CITY

ARCHIVES OF VERMONT

No. 14, Windsor County
VOL. VI, TOWN OF CAVENDISH

Prepared by

THE VERMONT HISTORICAL RECORDS SURVEY
Division of Professional and Service Projects
Work Projects Administration

Montpelier, Vermont

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The Historical Records Survey Program

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Vermont Public Records Commission

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The Inventory of the Town, Village and City Archives of Vermont is one of a number of guides to historical materials prepared throughout the United States by workers on Historical Records Survey projects of the Work Projects Administration. The inventory of the archives of the towns of Windsor County is number 14 of the Vermont series. The publication herewith presented, Town of Cavendish, is volume VI of the Windsor County series.

1
The Historical Records Survey program was undertaken in the winter of 1935-36 for the purpose of providing useful employment to needy unemployed historians, lawyers, teachers, and research and clerical workers. In carrying out this objective, the project was organized to compile inventories of historical materials, particularly the unpublished government documents and records which are basic in the administration of local government, and which provide invaluable data for students of political, economic, and social history. The archival guide herewith presented is intended to meet the requirements of day-to-day administration by the officials of the town, and also the needs of lawyers, businessmen, and other citizens who require facts from the public records for the proper conduct of their affairs. The volume is so designed that it can be used by the historian in his research in unprinted sources in the same way he uses the library card catalog for printed sources.

The inventories produced by the Historical Records Survey program attempt to do more than give merely a list of records - they attempt further to sketch in the historical background of the town or other unit of government, and to describe precisely and in detail the organization and functions of the governmental agencies whose records they list. The county, town, and other local inventories for the entire country will, when completed, constitute an encyclopedia of local government as well as a bibliography of local archives.

The successful conclusion of the work of the Historical Records Survey program, even in a single town, would not be possible without the support of public officials, historical and legal specialists, and many other groups in the community. Their cooperation is gratefully acknowledged.

The Survey program was organized by Dr. Luther H. Evans in January 1936 and has been directed by Mr. Sargent B. Child since March 1, 1940. It operates as a Nation-wide series of locally sponsored projects in the Division of Professional and Service Projects, of which Mrs. Florence Kerr, Assistant Commissioner, is in charge.

HOWARD O. HUNTER
Acting Commissioner

PREFACE

This inventory of the town records of Cavendish is one volume in a series bearing the title Inventory of the Town, Village and City Archives of Vermont. It is anticipated that eventually in such series will be listed the records of every governmental unit in the State. Copies of this volume and of every publication of the Vermont Historical Records Survey are distributed to prominent libraries of the nation and to the larger and more centrally located libraries of Vermont. A limited number of copies are available for free distribution to other institutions and individuals, upon receipt of a written request at the Survey Office in Montpelier.

The prime purpose of this series is to provide an inventory of records, and the historical sketch furnishes a background for the records. The brief description of the various town offices are included for the same reason. These latter will eventually be supplemented by a key volume which will treat each office in detail. Already much of the groundwork for such a key volume has been completed. For purposes of compression and easy reference the records are described in entries the style of which is formalized to give in each case the following information: title of record; dates for which available; quantity and labeling of volumes or containers; variant titles; description of record contents; manner of arrangement; indexing; nature of recording; size of volumes or containers; and location. Cross references are inserted where they would appear helpful, and the index has been carefully prepared.

The program for this work is sponsored by the Vermont Public Records Commission and conducted by the Vermont Historical Records Survey. This Survey operates under the auspices of the Division of Professional and Service Projects of the Work Projects Administration. This particular inventory has been prepared under the direction of Gerald Pryor, supervisor of the town records unit of the Vermont Historical Records Survey. George E. Hyde prepared the historical sketch and took general charge of production. The field research was done by Clair Persons, and the chief burden of the editing was borne by Martha Parsons.

From the sponsoring commission and other public officials and private citizens the Survey has received hearty and helpful cooperation. Particularly to be noted among those assisting with both technical advice and financial support are the State of Vermont, the educational institutions of the State, and the Vermont Historical Society. These Vermont friends have provided the funds to meet the cost of rent, heat, light, paper, and other necessary non-labor items. Labor funds have been furnished by the Work Projects Administration.

The Survey appreciates the various forms of assistance which have made this work possible and hopes that as time goes on the intrinsic value of the work itself and the quality of its accomplishment may more and more justify the support which it has received.

Henry Howard Eddy
State Supervisor
Historical Records Survey

TABLE OF CONTENTS

Abbreviations, Symbols, and Explanatory Notes	3
---	---

Town of Cavendish

Historical Sketch.	9
Map of Cavendish, 1761-1941.	19
Governmental Organization.	21
Diagram of Town Government - 1940.	25
Housing, Care, and Accessibility of the Records.	27

Inventory:

I Town Clerk	29
Governmental - Property Titles - Vital Statistics - Licenses, Fees, Permits - Miscellaneous Records	
II Selectmen.	41
III Listers.	43
IV Treasurer.	44
V Trustees of Public Money	46
VI Auditors	46
VII Tax Collector.	46
VIII Board for Abatement of Taxes	47
IX Board of Civil Authority	47
X School Directors	48
XI Road Commissioner.	50
XII Overseer of Poor	50
XIII Moderator.	51
XIV Library Trustees	51
XV Constable.	51
XVI Cemetery Commissioners	52
XVII Sextons.	52
XVIII Town Agent	52
XIX Town Grand Jurors.	53
XX Board of Health.	53
XXI Fence Viewers.	53
XXII Poundkeepers	54
XXIII Sealer of Weights and Measures	54
XXIV Inspector of Leather	54
XXV Inspector of Lumber, Shingles, and Wood.	55
XXVI Weigher of Coal.	55
XXVII Tythingmen	55
XXVIII Haywards	55
XXIX Tree Warden.	55

Village of Proctorsville

Historical Sketch.	59
Governmental Organization.	60
Diagram of Village Government - 1940	61
Housing, Care, and Accessibility of the Records.	62

Inventory:

I Clerk.	63
II Trustees	63
III Treasurer.	64
IV Tax Collector.	64
V Moderator.	65
VI Engineers.	65

Table of Contents

Cavendish Fire District No. 2

Historical Sketch	69
Governmental Organization	70
Diagram of Fire District Government - 1940.	71
Housing, Care, and Accessibility of the Records	72
Inventory:	
I Clerk	73
II Prudential Committee.	73
III Treasurer	74
IV Auditors.	74
V Tax Collector	74
VI Board for Abatement of Taxes.	74
VII Moderator	75
VIII Engineers	75

Duttonsville Common School District

Historical Sketch	79
Governmental Organization	80
Diagram of School District Government - 1940.	81
Housing, Care, and Accessibility of the Records	82
Inventory:	
I Clerk	83
II Prudential Committee.	83
III Treasurer	84
IV Auditors.	84
V Tax Collector	84
VI Board for Abatement of Taxes.	85
VII Moderator	85
VIII Truant Officer.	85

Bibliography	87
Subject Index.	91
Vermont Historical Records Survey Publications	99

ABBREVIATIONS, SYMBOLS, AND EXPLANATORY NOTES

Abbreviations

alph.	alphabetical(ly)
approx.	approximately
arr.	arranged, arrangement
aver.	average
ch.	chapter
chron.	chronological(ly)
co.	company
ed.	editor
<u>et al.</u>	<u>et alii</u> , <u>et aliae</u> (and others)
etc.	et cetera (and so forth)
<u>et seq.</u>	<u>et sequentes</u> , <u>et sequentia</u> (and the following)
hdw.	handwritten
<u>ibid.</u>	<u>ibidem</u> (in the same place)
No(s).	number(s)
<u>op. cit.</u>	<u>opere citato</u> (in the work cited)
p., pp.	page(s)
pub.	published
sec(s).	section(s)
viz	videlicet (namely)
vol(s).	volume(s)
Vt.	Vermont, Vermont Reports

Symbols

--	to date
x	by (in dimension items)
'	feet (following numerals)
"	inches (following numerals)
:	equivalent to
%	per cent
***	denotes omission in quoted matter

Explanatory Notes

This inventory of the archives of the town of Cavendish lists all the records kept by the town officers, by the officers of the village of Proctorsville, the Duttonsville Graded School District, and Fire District No. 2. A historical sketch and governmental organization essay of each political unit has been written; short essays of each of the offices and other supplementary material as shown in the table of contents have been prepared.

Office Sketches. These sketches, written from information secured from the records, are only brief histories of the offices. The officers' duties are established by law and do not vary from town to town. All the Vermont Statutes, beginning with the origin of the State are being carefully read. Eventually the duties assigned at one time or another to each of the officers will be listed and publications showing the history of each office will be issued.

Abbreviations, Symbols, and Explanatory Notes

Titles of Records. Titles are shown exactly as found on volumes, file drawers, boxes, bundles, or other containers. The current or most recent title of a series is used as the exact title of the entry. Variations to the entry title are listed in the title line. An exact title appears in upper case. An assigned title, which appears only when the record has no exact title, is written in upper case and enclosed in parentheses. An explanatory title which is used in conjunction with an exact title when the title is vague or misleading, appears in lower case and is enclosed in parentheses.

The same theory is applied to subentries, which are numbered with roman numerals within an entry. A subentry will never have an exact title, but when it bears a title cross reference to some other entry in the inventory, it appears under the title of the entry to which it is cross-referenced whether that title is actual or assigned. If the title of the entry to which a subentry is title cross-referenced is exact, it appears with initial letters in upper case; if it is assigned, it appears with the initial letters in upper case and is enclosed in parentheses. For subentries which are not title cross-referenced, we have used the title by which the record is commonly known in Vermont.

Dates of Records. The dates that appear directly after the title are the earliest and latest dates found within the entry. Dates shown in the body of the entry or following subentries are the dates of that particular item; where dates are not given for individual items the dates of that item are identical with those in the title line.

Quantity. The exact number of volumes, boxes, file drawers, or other containers is shown in each entry.

Labeling of Records. Letters or numbers placed in parentheses directly following the quantity indicate the exact labeling. If no labeling is indicated, it may be assumed that there is none.

Description of Records. The titles themselves partially describe the records. Following the title line, such descriptive details are given as might guide the reader to more particular information.

Indexes. Where an entry is served by a separate index, a separate entry covering the index is given immediately following the record. Where an index covers more than one entry, it is given immediately following the last entry that it serves and cross references are made between the index entry and the entries it serves.

Condition of Records. Unless otherwise noted in the inventory records are in good condition.

Dimensions. Dimensions of volumes are given in order of height, width, and thickness; dimensions of file boxes and drawers in order of height, width, and depth. All dimensions are given in inches, unless otherwise specified, and the symbol for inches is omitted.

Abbreviations, Symbols,
and Explanatory Notes

Location of Records. The general location of the records at the time the inventory was completed is given in the essays on Housing, Care, and Accessibility of the Records which will be found immediately preceding the first entry of the inventory of each political unit. Exceptions are specifically noted in the individual entries.

Cross References. In the case of records diversely located but actually related and members of the same series, cross references have been freely used to show the fundamental relationship. Where material definitely related to a given series occurs in a miscellaneous book, the material is listed in the body of the entry with a cross reference to the series under whose title it would logically belong. Where material is missing from a series where it would naturally occur but is located elsewhere in a miscellaneous volume, a cross reference in the title line of the series makes clear its location. To call attention to records which are related but not definitely part of the same series a special cross reference is set up as a third paragraph of the entries concerned. The carefully prepared index makes clear a variety of interrelationships and renders the use of more extensive cross references unnecessary.

TOWN OF CAVENDISH

1761

HISTORICAL SKETCH

Cavendish is located in the south central part of Windsor County. It is bounded on the north by Reading, on the west by Ludlow, on the south by Chester and Baltimore, and on the east by Baltimore and Weathersfield. The original grant contained 26,040 acres, but this has been reduced to 25,140 acres. The territory lies in the valley of the Black River. Hawks Mountain was included in the town originally but now lies largely in Baltimore, which has been incorporated into a separate town. The land along the Black River is suitable for intensive cultivation some of it with motorized machinery. A considerable area in the north part of the town is good for dairy farming, the remainder of the area being fit only for forestation.¹

The town was granted by Gov. Benning Wentworth of New Hampshire to Amos Kimball and 65 associates on October 12, 1761.² The territory had been well explored before the grant was made. A trail used by the Indians in passing to and from the Connecticut River passed through what is now Cavendish. Following a raid on the fort at No. 4, now Charleston, N. H., in 1754, the prisoners were taken through here on their way to Canada. During this journey, Luisa Captive Johnson was born. She afterwards became the wife of Capt. George Kimball, one of the grantees and settlers of Cavendish.³

To facilitate military operations in 1759, General Amherst ordered a road to be opened along the old "Indian Trail" from the fort at No. 4 to Crown Point. Gen. Zadoc Hawks, then a major was in charge of the work and gave his name to Hawks Mountain in that part of Cavendish which afterwards became the town of Baltimore. A base of operations known as Twenty Mile encampment was established in Cavendish. Twenty Mile Stream, once a considerable hamlet, derives its name from this circumstance.⁴ A marker was dedicated with elaborate ceremonies in 1909 on the site of the encampment.⁵

The proprietors met at Lunenburg, Mass. a little more than a month after the granting of the charter. Arrangements were made for an allotment of the land and a bonus was promised to the first five settlers.⁶ The first allotment of 80 acres was made the following year.⁷ The ruling of the King in Council, in 1764, placing what is now Vermont under the jurisdiction of New York, caused the proprietors, on August 27, 1765, to appoint a committee to draw up a petition for a New York charter.⁸ The petition was signed by 22 of the original proprietors or

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1. Land Classification Map, University of Vermont Extension Service.
 2. New Hampshire State Papers, XXVI, 83-86.
 3. Susannah (Willard) Johnson Hastings, A Narrative of the Captivity Of Mrs. Johnson, *passim*.
 4. Mary F. Charlton, "The Crown Point Road", Vermont Historical Society Proceedings, new series II (1931), 163-193.
 5. Walter H. Crockett, Vermont, The Green Mountain State, IV, 416.
 6. Charter (Proprietors' Meetings and Miscellaneous Records), p. 5, see entry 3.
 7. Ibid., p. 11.
 8. Ibid., p. 24.

Historical Sketch

their heirs or assigns,¹ and was approved by Acting Governor Cadwallader Colden in council, on November 19, 1766.² There is no record available of proprietors meeting from 1768 to 1788. On April 8, 1772, Governor Tryon of New York ordered letters patent issued to 22 persons including James and John Abeel, John Church, Cornelius van der Burgh and other well known New York speculators in Vermont lands.³ This action is referred to as a confirmation of the New Hampshire grant although not one of the New Hampshire proprietors is included in it.⁴

Cap. John Coffeen was the first settler in Cavendish where he arrived in June 1769. There has been some doubt as to the accuracy of this date since the inscription on his tombstone gives the year as 1770, but the earlier date is now generally accepted. Captain Coffeen had lived for some time in Lunenburg, Mass., where many of the proprietors of Cavendish resided. After a short residence in Rindge, N. H., he removed to Cavendish with his wife and eight children and two hired men who helped him move.⁵ He owned a right of land deeded from one of the original New Hampshire proprietors and which he later confirmed under the New York patent.⁶ The rank of captain was given to him in 1775 by the New York Provincial Congress⁷ but he was active in the organization of Vermont as a state, representing Cavendish at the Windsor Convention in June 1777 and probably at the July meeting.⁸ His name is among those who made up the General Assembly in March 1778.⁹

The date of the first town meeting and of the organization of the town is not on record. The first recorded meeting was held on March 12, 1782, at the house of Noadiah Russell. The warning is for "their Annual Meeting" and is signed "per order of selectmen" by John Coffeen.¹⁰ Salmon Dutton was chosen moderator; Josiah Fletcher, town clerk; Salmon Dutton, Ephriam Foster and Josiah Fletcher, selectmen, Salmon Dutton, treasurer; and Noadiah Russell, constable. A full list of officers was elected and their oaths recorded.¹¹ The fact that the town was represented officially at conventions and meetings of the Assembly, with exception of the Bennington session in 1780, is considered to establish that the town had been organized prior to the earliest record extant.¹²

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1. New York Landpapers, XXI, 77.
 2. New York Council Minutes, XXIX, 181.
 3. Ibid., XXXI, 1; New York Landpapers, XXXI, 26.
 4. Documentary History of the State of New York, octavo, IV, 785.
 5. Fred T. Field, "Captain John Coffeen", The Scribbler, March 1902.
 6. Land (and Miscellaneous) Records, vol. 1, p. 1, see entry 13.
 7. B. H. Hall, History of Eastern Vermont, p. 771.
 8. Records of the Council of Safety and Governor and Council of the State of Vermont, I, 54, 55, 63.
 9. Journals and Proceedings of the General Assembly of the State of Vermont, 1777-1781, part i, p. 3 hereinafter cited as State Papers of Vermont, III.
 10. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 1, see entry 6.
 11. Ibid., p. 3.
 12. Leonard Deming, Catalogue of the Principal Officers of Vermont, p. 134.

The conflict of New Hampshire and New York titles led the land-owners to reorganize as proprietors. A meeting was called by Salmon Dutton as justice of the peace and met at the house of Captain Coffeen on March 13, 1788. A committee was chosen to settle with the former proprietors' clerk and to demand the records of previous meetings. It was voted to set aside the first division made under the New Hampshire grant and to make one division of 312 acres to each right, respecting the pitches already made. New York patent is referred to as the "un-just grant."¹

A proprietors' tax of \$6 a right on divided lands and \$5 on undrawn rights was voted in 1789 and two tax sales were held the following year to collect this.² At a meeting held December 16, 1797, the proprietors empowered the town clerk and the selectmen to hear all claims against the proprietors and make assignments of lands still undivided.³

Early settlers of Cavendish professed a variety of religious faiths. Captain Coffeen was associated with the Baptists. However, he objected strongly to clergymen who preached for hire and his objection to being taxed for this purpose had been one of his reasons for leaving New Hampshire.⁴ When the town, at a special meeting in December 1792, voted to hire Rev. Abel Wood to preach, he, together with a number of others, registered a protest.⁵ Many of those who protested later associated themselves with the Universalists. This group organized a society in 1803 in cooperation with Plymouth, Ludlow and Reading. The society was organized independently in 1837. A stone church was erected in 1844 at Cavendish village, then called Duttonsville.⁶ The society still holds services occasionally during the summer months.

Rev. Aaron Leland of Chester, afterwards to be Lieutenant Governor of Vermont, certified 19 taxpayers as Baptists, in 1799.⁷ He organized a Baptist society of 46 members in 1803, and the society built a brick church in 1834. This was destroyed by fire in 1875 and replaced the following year by a wooden structure. The society has a small endowment, which is to revert to residuary heirs in case the church is without a preacher for two consecutive years.⁸

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1. Charter (Proprietors' Meetings and Miscellaneous Records), p. 45, see entry 3.
 2. State Papers of Vermont, XII, 116.
 3. Charter (Proprietors' Meetings and Miscellaneous Records), p. 65.
 4. Field, op. cit., passim.
 5. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 112, see entry 6.
 6. L. C. Aldrich and F. R. Holmes, History of Windsor County, Vermont, p. 508.
 7. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 107, see entry 6-i.
 8. Henry Crocker, History of the Baptists in Vermont, pp. 261-4.

Historical Sketch

There have been several religious societies in the town from time to time. There were a number of Methodists among the early settlers and they held occasional services. Rev. John Cummings was assigned as pastor in 1836. A church building was erected in 1840, which was replaced by the present structure in Proctorsville in 1883.¹ Rev. Abel Wood, who was the first preacher hired by the town, was Congregationalist. A society of this denomination was organized and continued active until the union meeting house was abandoned in 1844. St. Mary's Roman Catholic Church was organized at Proctorsville in 1869 and a church building erected the same year. It is still an active parish.² The Gethsemane Mission of the Protestant Episcopal Church was formed in 1883 by residents of Proctorsville and Ludlow. It was never organized as a parish. A wooden chapel, presented to the town in 1884 by Miss Sally Parker, is used for service at present. Gethsemane is a mission of St. Luke's parish, in Chester.³

An appropriation was made by the town for school purposes in 1787.⁴ The town was divided into three school districts in 1788.⁵ The number of districts was increased from time to time until there were 12 districts each with one school in 1890-91, with an attendance of 288.⁶ Following the adoption in 1892 of the town district system throughout the State, the number of legal schools in the town district was seven, with an average attendance of 156 pupils. This did not include the pupils in the Duttonsville Common School district which was incorporated that year.⁷ The Center, Proctorsville, Tarbell Hill, Wheeler, and Gilchrist schools were maintained by the town district in 1938 with an attendance of 173.⁸

A petition from Cavendish asking for the incorporation of a county grammar school was sent to the Assembly in 1791 and was supported by a similar petition from Chester.⁹ A charter for Cavendish Academy was approved by the Assembly the following year.¹⁰ The persons who organized the Academy expected to have the disposal of the revenue from school lands, which were located in the southeast corner of town.¹¹ However, when the town of Baltimore was set off in 1793,¹² no provision was made

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1. Aldrich and Holmes, op. cit., p. 509.
 2. Ibid., pp. 508, 509.
 3. Church Archives of Vermont No. 1, Inventory of the Protestant Episcopal Church, p. 182.
 4. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 50, see entry 6.
 5. Ibid., p. 56.
 6. State Superintendent of Education, Thirty-second Vermont School Report, 1892, p. 153.
 7. -----, Thirty-third Vermont School Report, 1893/94, pp. 243, 247.
 8. Statistical Report of Schools, 1938, see entry 70.
 9. State Papers of Vermont, XVIII, 294, 320.
 10. Laws of Vermont, 1792, pp. 14, 15.
 11. Surveyors General's Papers, II, 87.
 12. Laws of Vermont, 1793, p. 6.

to retain control of the school lot, which was included in the territory set off. A commission was appointed by the Assembly in 1794 to supervise the grammar school lands in Windsor County.¹ An effort was made in town meeting in 1796 to secure control of these lands under this act.² Further efforts were made in 1804 and 1811 to the same and without success.³ A new charter for the Academy was secured in 1813⁴ and an article reviving this question appears in the warning for the town meeting in 1814 but it was dismissed.⁵ The Academy was still active in 1824, and continued as late as 1833.⁶ A final effort to settle the land question was made in 1828 but no further mention of it or of the Academy appears on the town records.⁷ A 3-year high school was run by the town from 1906-1910 but this never was listed as an approved school by State authorities.⁸ Tuition for secondary instruction is now paid to other towns.⁹

A circulating library was organized in 1815 as the Cavendish Social Library and continued active until 1840.¹⁰ The Proctorsville Library Association was organized in 1858 with 1300 volumes.¹¹ The Fletcher Free Library was started in 1869 with a small endowment to be administered by a board of three trustees or by the selectmen, as the town might vote.¹² It now has some 6000 volumes. The main library is at Cavendish, with a branch at Proctorsville. A small appropriation is voted by the town to pay the librarian.

There were three highway surveyors elected at town meeting in 1782.¹³ A road to Ludlow was laid out in 1784 by Salmon Dutton, who afterwards was prominently connected with highway developments in the town.¹⁴ A petition was sent to the Assembly in that year asking for a two pence tax on each acre of land for roads and bridges.¹⁵ Action on it was delayed until the following year to allow absentee proprietors

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1. Laws of Vermont, 1794, pp. 113, 114.
 2. Record of Town Meetings (and Miscellaneous Records), vol. 2, p. 126, see entry 6.
 3. Ibid., pp. 2, 12, 15.
 4. Laws of Vermont, 1813, ch. XIX.
 5. Record of Town Meetings (and Miscellaneous Records), vol. 3, p. 68.
 6. Zadock Thompson, Gazetteer of Vermont, p. 98.
 7. Record of Town Meetings (and Miscellaneous Records), vol. 5, passim.
 8. State Superintendent of Education, Thirty-ninth Vermont School Report, 1906, p. 437; Fortieth Vermont School Report, 1908, p. 537; Forty-first Vermont School Report, 1910, p. 595.
 9. (Annual Report of) Town Officers, 1939, pp. 10-12, see entry 7.
 10. Ms. Library Record (Cavendish), Vermont Historical Society archives.
 11. Hamilton Child, Gazetteer and Business Directory of Windsor County, Vt., p. 104.
 12. Aldrich and Holmes, op. cit., p. 520.
 13. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 3.
 14. Charles R. Cummings, "The 150th Anniversary Celebration of Cavendish", The Vermonter, Aug.-Sept., 1912.
 15. State Papers of Vermont, III, part iii, 108.

Historical Sketch

to be heard,¹ it finally being left to the selectmen to collect and disburse the tax.² A tax vendue growing out of this tax was held in 1787.³ A petition for a lottery to build a road in Cavendish was filed with the Assembly in 1789 but failed of approval.⁴

Early highway development in the town was promoted by the Green Mountain and the Weathersfield Turnpike Companies. The Green Mountain project was launched in 1797.⁵ This charter was allowed to lapse and another secured in 1799, Salmon Dutton being one of the promoters. The first meeting of the company was held at his house.⁶ There was some opposition to a toll road and a protest was filed by a number of the taxpayers in that year.⁷ This road followed generally the line of present State Route 103 but passed through Cavendish until 1817, when it was relocated through Proctorsville.⁸ The Weathersfield Turnpike ran from Cavendish to the Connecticut River at Ascutneyville, where what was known as the "Lottery" bridge was located. The company was chartered in 1804.⁹ There were some difficulties in getting the road built and several extensions of the time limit were granted.¹⁰ The company was granted a voluntary dissolution in 1831.¹¹ This road is now State Route 131.¹²

The town has been prominent in manufacture since its early days. A saw and gristmill was erected in 1790 at what is known as Whitesville, east of Cavendish village. The mill was owned by Samuel White, for whom the hamlet was named. There has been a mill on this site to the present time.¹³ In 1824, there were in town eight sawmills, three gristmills, four fulling mills, three carding machines, two woolen factories, one nail factory, three tanneries, one tin ware and stove factory, and one hat factory.¹⁴ A manufacturing and canal company incorporated in 1832 erected a factory for the weaving of fine broadcloths. After more than a century of vicissitudes of various kinds, this factory is now idle. Among other industries which have flourished from time to time were: wooden ware, up to 1869; lead pipe and pumps, 1839; edged tools, starch 1840; saddlery and harness, 1820 to 1850; rakes and tool handles, 1849.¹⁵

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1. State Papers of Vermont, III, part iii, 170.
 2. Ibid., 198.
 3. Surveyors General's Papers, XII, 116.
 4. State Papers of Vermont, III, part iv, 137.
 5. Laws of Vermont, February 1797, p. 85.
 6. Ibid., 1799, p. 38.
 7. Surveyors General's Papers, XX, 370.
 8. Laws of Vermont, 1817, ch. XXXI
 9. Ibid., February 1804, ch. 51.
 10. Ibid., 1805, ch. LIV; Ibid., 1808, ch. 13.
 11. Ibid., 1831, No. 61.
 12. Highway Map of the State of Vermont, 1939.
 13. Cummings, op. cit.
 14. Thompson, Gazetteer, p. 98.
 15. Cummings, op. cit.

Historical Sketch

The most important manufacturing business in Cavendish at the present time is the weaving of woolen cloakings and overcoatings. The factory is located at Cavendish on the site of a mill which has been in existence since 1832. About 50 years ago, the buildings were damaged by fire and the property passed into the hands of the town which deeded it to the present company as an inducement to operate in the town. The present company was incorporated in 1897¹ and has continued to the present.

There is a quarry of verd antique marble from which some stone is still taken. This is said to be the first quarry of this kind opened in the United States.² The deposit is located on property owned by Allen M. Fletcher, Governor of Vermont from 1912 to 1915.

The town is traversed by the Rutland Railroad and has stations at both Cavendish and Proctorsville.³ Somewhat more than 1,000 head of dairy cattle are kept in the town.⁴ Most of the milk produced is sold locally or goes to a cooperative creamery.⁵

The Proctor-Piper State Forest of 1500 acres lies in Cavendish. This was established in 1914 with the gift of 424 acres by Redfield Proctor, Governor of the State from 1923 to 1925. It was enlarged in 1934 by gifts from Leon and Olin D. Gay.⁶

The boundary lines of the town were run in 1762 by Phineas Bradley.⁷ Joseph Crary, county surveyor, checked these lines in 1795.⁸ Difficulties between inhabitants of Chester and Cavendish arose in 1788, the Chester residents having encroached about the width of one and a half range, according to the Crary survey. That same year a committee of five was elected to ascertain the boundaries.⁹ Proposals were made at a special meeting later that year to start ejectment proceedings but it was finally decided to take the matter to the Assembly. The petition to the Assembly was dismissed.¹⁰

The inhabitants living in the southeastern corner of the town "over Hawks Mountain", sent a petition to the town in 1789 asking for approval in requesting the Assembly to set off this part of Cavendish as a sepa-

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1. Corporation Files, IV, 44, Office of the Secretary of State.
 2. Albert D. Hager, Report of the Geology of Vermont, p. 779.
 3. Vermont Year Book, 1939, pp. 167-8.
 4. Commissioner of Agriculture, Nineteenth Biennial Report, 1938, p. 171.
 5. Vermont Year Book, 1939, p. 168.
 6. Vermont State Forests and State Forest Parks, folder for 1939.
 7. Surveyors General's Papers, Whitelaw Plans, No. 4.
 8. Ibid., No. 4B.
 9. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 53, see entry 6.
 10. State Papers of Vermont, III, part iv, 76, 78.

Historical Sketch

rate town. This proposal was approved at a special town meeting.¹ A bill providing for the incorporation of this section as the town of Baltimore came before the Assembly on October 31, 1792,² but was referred to the next session.³ The following year, the act was approved and Baltimore became a town.⁴ The boundary line was described in a general way as the high points on Hawks Mountain. To make this more definite, a survey was made in 1840 and embodied in an act of the legislature the following year.⁵

Following the surrender of Ticonderoga to Burgoyne in 1777, a place where an inn was run later by Captain Coffeen on the Crown Point road in the northwestern part of town was a rallying point for revolutionary troops, there being as many as 300 stationed there at one time. Many of these died of wounds or sickness and a cemetery was started, now known as the Coffeen Cemetery. There are 45 graves of revolutionary soldiers here. The cemetery is cared for by the town.⁶ There are a number of small plots near here where soldiers are buried and one grave which has come to be known locally as that of the "Unknown Soldier." The town voted in 1784 to lay out a graveyard.⁷ There have been eight cemeteries in Cavendish. Those not now in use are the Proctorsville Old Cemetery, and the Morgan, Coffeen, and Farr Cemeteries.⁸ Four cemeteries are in use, being the Cavendish Village Cemetery and the Mt. Union Cemetery, the Proctorsville New Cemetery and the Twenty Mile Stream Cemetery. All these are under the charge of three cemetery commissioners elected by the town and four sextons, appointed.⁹

A location for a meeting house was agreed upon in 1801 and a tax voted to build it.¹⁰ The raising took place on June 5, 1802. This building was used both for religious services and as a town hall until December 1844, when the basement of the Baptist church began to be used as a town hall.¹¹ The old meeting house was sold at auction in 1847,¹² and was destroyed by fire in 1875. A building committee of three was appointed in the following year and the present town hall built.¹³

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1. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 65, see entry 6.
 2. Assembly Journal, 1792, p. 74.
 3. Ibid., p. 80.
 4. Laws of Vermont, 1793, p. 6.
 5. Ibid., 1841, No. 78.
 6. Inscriptions and Records, Vermont D. A. R., VI, 61.
 7. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 15.
 8. Inscriptions and Records, cit. supra, VI, 62.
 9. (Annual Report of) Town Officers, 1939, pp. 54-60, see entry 7.
 10. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 189.
 11. Ibid., vol. 5, p. 267.
 12. Ibid., p. 317.
 13. Ibid., vol. 6, p. 281.

Historical Sketch

No overseer of the poor was elected at the first town meeting of which a record remains. The first to be elected was in 1816.¹ A poor farm was purchased in 1838 and is still owned by the town.² A bed in the Rockingham Hospital at Bellows Falls was endowed in 1936, by Miss Susan E. Sanders and provides medical care for the needy of Cavendish without cost to the town.³

The selectmen of Cavendish set off school district number two as a fire district in 1866.⁴ This action was legalized by the legislature the same year.⁵ Another fire district was established in 1902. Authority was given to install street lights in 1904 and also to enlarge the territory of the districts.⁶

The population of Cavendish, including the village of Proctorsville, has been as follows: 1790:491; 1800:921; 1810:1295; 1820:1351; 1830:1498; 1840:1427; 1850:1576; 1860:1509; 1870:1823; 1880:1276;⁷ 1890:1172; 1900:1352;⁸ 1910:1208; 1920:1319; 1930:1419.⁹

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1. Record of Town Meetings(and Miscellaneous Records), vol. 3, p. 82; see entry 6.
 2. Ibid., vol. 5, passim.
 3. (Annual Report of) Town Officers, 1937, p. 14, see entry 7.
 4. Record of Town Meetings(and Miscellaneous Records), vol. 6, p. 152.
 5. Laws of Vermont, 1866, No. 232.
 6. Ibid., 1904, Nos. 254 and 255.
 7. Child, op. cit., p. 666.
 8. U. S. Bureau of the Census, Twelfth Census of the United States, 1900, Population, I, 395.
 9. -----, Fifteenth Census of the United States, 1930, Population, I, 1113.

BOUNDARY CHANGES

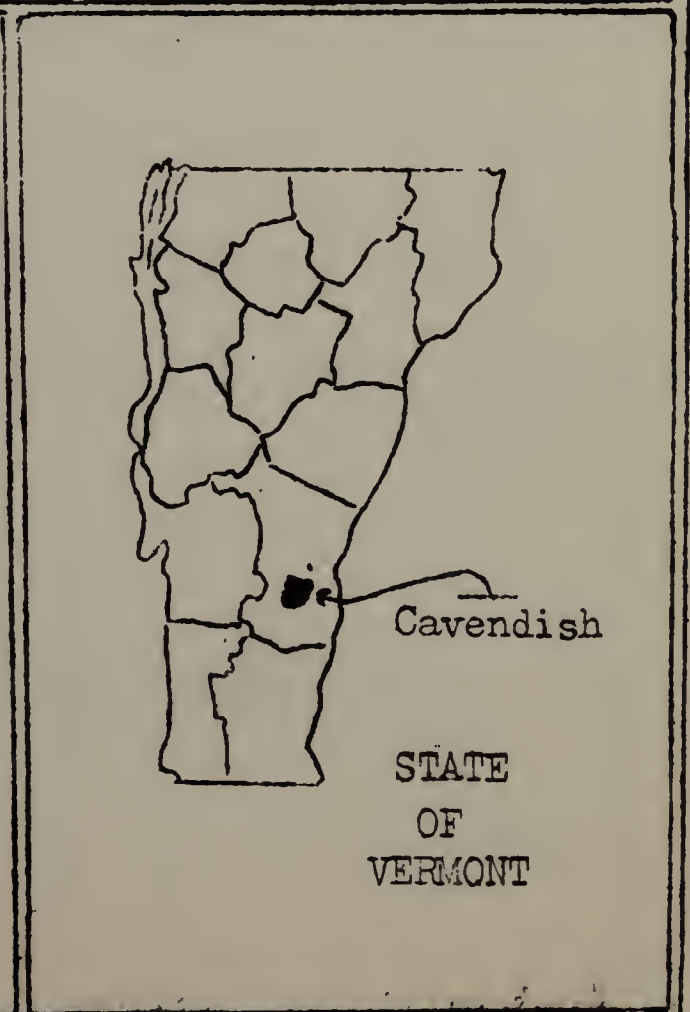
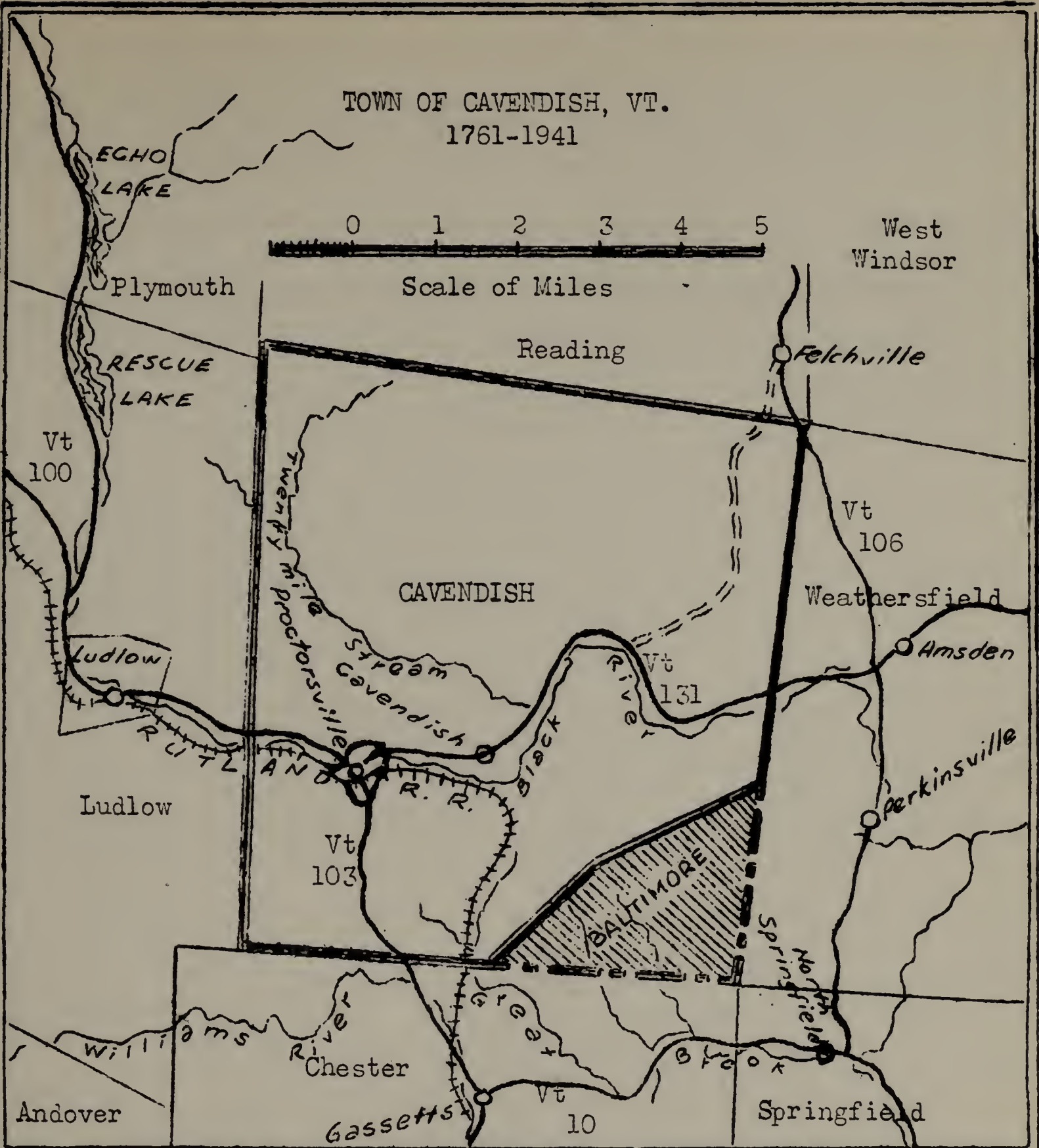
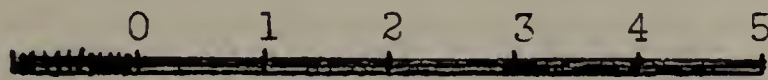
The southeastern corner of Cavendish was set off in 1793 to become the town of Baltimore.¹ A survey to establish the line between the two towns was approved in 1841.²

The conflict between Cavendish and Chester regarding the line between those towns is indicated. The controversy was settled by the approval in 1789 of an act empowering the surveyor general to establish disputed town lines.³

The map in the lower left corner of the opposite page follows that published in 1796 by James Whitelaw, surveyor general of Vermont, 1787-1804 and shows the town lines as he had compiled them. The upper map shows the boundaries of the town as they now are.

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1. Laws of Vermont, 1793, p. 6.
 2. Ibid., 1841, No. 78.
 3. Ibid., 1789, pp. 245, 246.

TOWN OF CAVENDISH, VT. 1761-1941



GOVERNMENTAL ORGANIZATION

The town of Cavendish was chartered by the provincial government of New Hampshire in 1761 and was thereby incorporated into a township with "all and every the privileges and immunities that other towns within our said Province by law exercise and enjoy."¹

The proprietors were given a wide latitude under the New Hampshire law in carrying out the division of the grant into severalty, surveying and opening roads, and of taking such other measures as might be conducive to the promotion of settlement.² Many of the proprietors being from Connecticut, they effected an organization by the election of a moderator and clerk and generally conducted in accord with the statutes of that province as enacted in 1711 and amended in 1717 and 1750.³ The record of the proprietors up to 1768 are in the office of the town clerk.⁴

With the transfer of jurisdiction over the territory which is now Vermont from New Hampshire to New York, in accord with the order of the King in Council in 1764, the proprietors took such measures as seemed to be indicated to legalize their status under the New York statutes and applied for a conformation of their charter by the authorities of that province.⁵ The next action of the proprietors of which a record is to be found in the office of the town clerk bears date of 1788 at which time Cavendish had become a part of the State of Vermont. The record indicates that records for the intervening period could not be found at that time. The proprietors proceeded to divide the town under the New York patent by registering a protest against it.⁶ The proprietors terminated their business in 1797 by empowering the town clerk and selectmen to deal with any further claims which might arise.⁷

The date of the organization of the town can not be ascertained from existing records. Since Cavendish was represented in the General Assembly from the first meeting of that body in 1777 it would seem to have had an organization at that time.⁸ The first town meeting of which a record is found was held on March 12, 1782. The officers elected were: moderator, town clerk, selectmen, treasurer, constable, listers, tax collector, grand juror, fence viewers, poundkeeper, sealer of weights and measures, sealer of leather, tythingmen, haywards, and highway surveyors,⁹ superseded by road commissioners. These elections

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1. New Hampshire State Papers, XXVI, 83-86.
 2. Acts and Laws of his Majesties Province of New Hampshire, ch. LXXXVII, sec. 3.
 3. The Public Statutes Laws of the State of Connecticut, I, 304 et seq.
 4. Charter (Proprietors' Meetings and Miscellaneous Records), p. 5, see entry 3.
 5. Ibid., p. 24.
 6. Ibid., p. 45.
 7. Ibid., p. 65.
 8. Governor and Council, I, 54, 55.
 9. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 3, see entry 6.

Governmental Organization

were pursuant to the Constitution of 1786, and the statutes regulating town officers.¹

The officers who were later added were: school trustees, called school directors after 1892, in 1788,² committee to settle with the town officers in 1791,³ called auditors after 1841,⁴ sextons in 1806,⁵ overseer of poor in 1816,⁶ trustees of public money in 1837,⁷ town agent in 1841,⁸ cemetery commissioners in 1866,⁹ library trustees in 1870,¹⁰ inspectors of lumber, shingles, and wood in 1877,¹¹ and weighers of coal and tree warden in 1911.¹² In addition to the regular officers, special committees have been elected for special functions as temporarily required.

All town officers must take the oath of office and the town clerk shall record all elections of officers, appointments, oaths, and resignations, except his own oath, which is recorded by the county clerk. The town shall take such bond of its officers as required by statute, for the faithful performance of their duties in such amount as it may deem necessary. The selectmen shall make appointments to fill vacancies until such time as a special or annual town meeting shall be held. The duties of town officers and boards are much as their titles indicate: the overseer of poor administers relief to the town poor; the school directors direct matters pertaining to schools; the auditors audit the accounts of the town officers who may handle town money, etc.

The justices of the peace have an administrative as well as a judicial function. They are members of the board of civil authority together with the town clerk and selectmen. They also are members of the board for the abatement of taxes. The justices of the peace were elected by the freemen under the Constitution of 1777.¹³ Under the Constitutions of 1786 and 1793, they were elected by the General Assembly.¹⁴ An amendment to the Constitution approved in 1850 altered this procedure and since that time the justices of the peace have been elected by the freemen at freemen's meetings, the ballots being canvassed by a joint committee of both houses of the legislature and commissions being issued by the Governor.¹⁵

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1. William Slade, Jr., Vermont State Papers, pp. 357, 358.
 2. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 53, see entry 6.
 3. Ibid., vol. 1, p. 74.
 4. Ibid., vol. 5, p. 214.
 5. Ibid., vol. 2, p. 5.
 6. Ibid., vol. 3, p. 82.
 7. Ibid., vol. 5, p. 153.
 8. Ibid., vol. 5, p. 214.
 9. Ibid., vol. 6, p. 157.
 10. Ibid., vol. 6, p. 204.
 11. Ibid., vol. 6, p. 295.
 12. Ibid., vol. 1884-1915, p. 267.
 13. Constitution of the State of Vermont, 1777, ch. XXVII.
 14. Constitution of the State of Vermont, 1793, ch. II, sec. 9.
 15. Constitution of the State of Vermont, Articles of Amendment, Article 18.

Governmental Organization

The school district was set up by the State for the proper education of youth.¹ The towns were charged with the duty of fixing and altering the geographic limits of the districts and of determining their number.² This was done in Cavendish in 1788.³ Trustees were elected for each district. They had power to prosecute and defend suits in which the school district was interested. The school district is in a large measure self-governing within the limits prescribed for it.⁴ An act of 1870 empowered the towns to abolish the district system, if they so desired. Cavendish voted not to do so. The multiple district system was abolished in 1892.⁵ All districts in the town except No. 7, which was incorporated by the legislature and continued to function separately, were consolidated in the town school district. The town school district has a corporate entity distinct from that of the town itself and does not hold its annual meetings concurrently with the town meetings but holds them at such time as the school district may direct.⁶

In Vermont the town is the principal unit of government. Among other things, it can sue and be sued; levy and collect taxes; take care of the poor; build and repair roads and bridges; purchase supplies, license dogs, and even decide whether it will permit the sale of alcoholic beverages, or the holding of movies or baseball games on Sunday. In reality, Vermont towns are small democracies which transact most of their business in annual town meetings. A person shall not be admitted to vote at such meetings until he has been legally qualified and has obtained the approbation of the board of civil authority of the town in which he resides.

"A male or female citizen, 21 years of age, who has taken the free-man's oath and whose list, including poll, is taken in a town at the annual assessment preceding a town meeting; and whose poll and old age assistance tax due such town, was paid prior to February 15 preceding such town meeting, or who has attained the age of 21 years subsequent to the last annual assessment, or who is exempt from taxation for any cause, shall, while residing in such town, be a voter in town meetings."⁷

Those who can vote in general elections are: "every citizen 21 years of age or more having resided in the State one year next preceding a general election, who have taken the freeman's oath as provided in the Constitution, shall have the right to vote at such election for the officers to be elected thereat in the town where he resides on the day of such election; ;but he shall not vote for representatives to the

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1. Town of Barre as School Dist. v. School Dist. No. 13 in Barre, 67 Vt. 108.
 2. Statutes of the State of Vermont, 1787, pp. 136-138.
 3. Record of Town Meetings (and Miscellaneous Records) vol. 1, p. 53, see entry 6.
 4. Laws of Vermont, revised in 1797, ch. LIV.
 5. Laws of Vermont, 1892, No. 20.
 6. N. Troy School Dist. v. Town of Troy, 80 Vt. 16.
 7. Public Laws of Vermont, 1933, sec. 3422; Laws of Vermont, 1935, No. 28, sec. 6.

Governmental Organization

general assembly or justices at such election, unless he has resided during the three months next preceding such election in the town which is his residence on the day of such election.¹

The board of civil authority may, at its hearings, administer the freeman's oath to a person who will be entitled to vote at such election. The form of the oath is as follows: "You solemnly swear (or affirm) that whenever you give your vote or suffrage, touching any matter that concerns the State of Vermont, you will do it so as in your conscience you shall judge will most conduce to the best good of the same, as established by the Constitution without fear or favor of any person!"²

At the present time the financial condition of the town government is presented annually to the voters by means of a printed report by the town auditors or by the town officers with the approval of the auditors. Such report shall show a detailed statement of the financial condition of such town and such town school district for the fiscal year ended January 31, together with a comparative statement of the financial condition of such town and such town school district on January 31 of the previous year; a list of all outstanding orders; and such other information as the town shall direct.³ The State law provides that this report must be available to the voters at least five days before the annual meeting.⁴

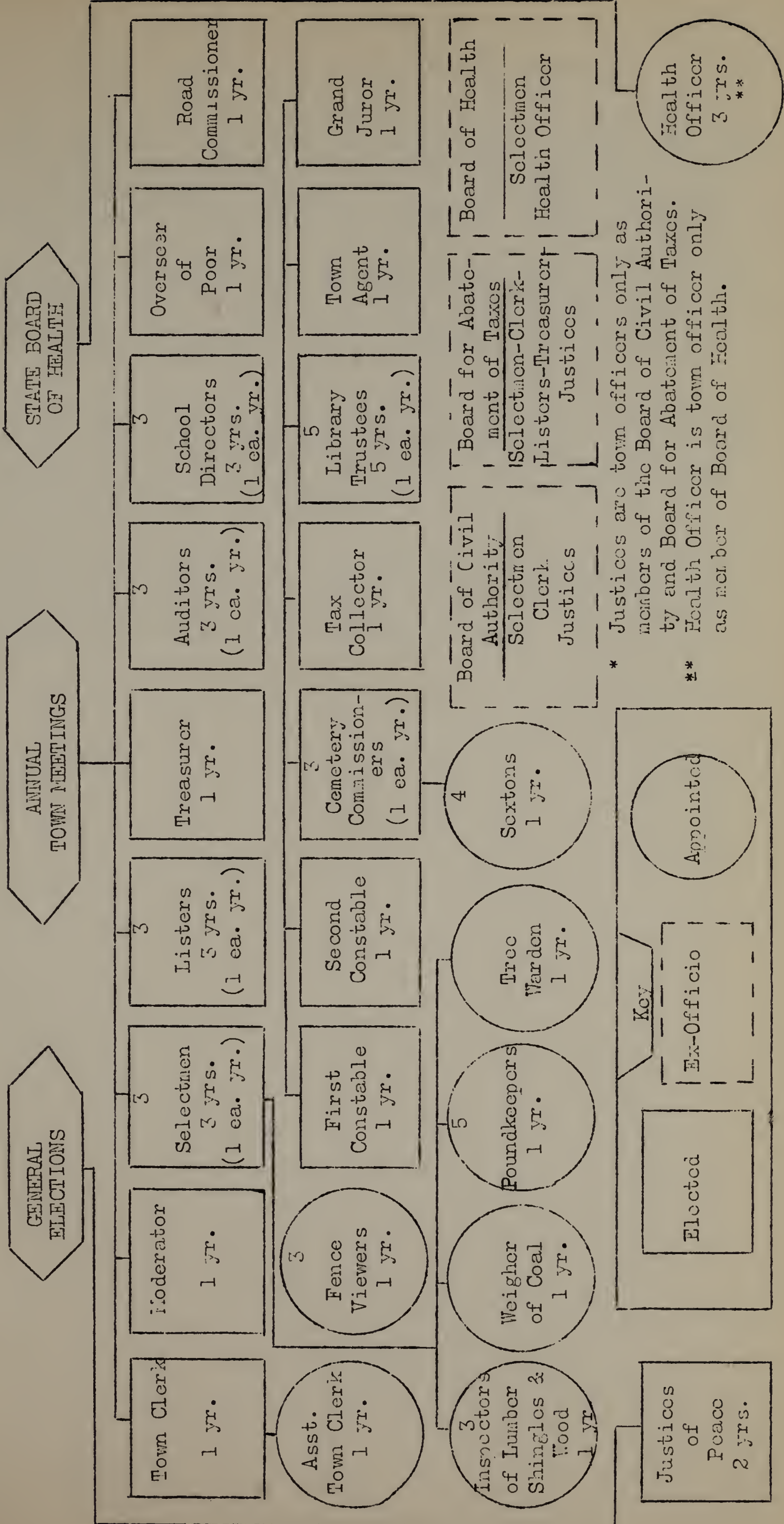
Land records are kept in the town clerk's office; likewise vital statistics, personal property records, and many other instruments which are recorded for permanent record and the protection of the inhabitants. From records in the town clerk's office much should be found pertaining to any person who has lived in the town. If he were born, married, or died in Cavendish, a record and considerable information pertaining to his life should exist. Poll tax records should show the years he resided in the town after he was 21 years old. Grand list and land records should show the real estate he owned. Town meeting records should show the public offices he held and much in regard to his everyday life might be learned.

In practice the town clerk has always acted as town archivist, and as the record inventory shows, a large majority of the non-current records of both his own office and those of the other officers are now to be found in his custody.

Cavendish was organized under the Constitution of 1778 and has functioned under it, with its various amendments, as well as under the State laws as enacted by the legislature. Some offices have ceased to function as changing conditions rendered their functions obsolete and others have been added as the need for them arose. Yet, there has been no major change in the Cavendish governmental organization during nearly a century and a half.

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1. Public Laws of Vermont, 1933, sec. 83.
 2. Constitution of the State of Vermont, ch. 2, sec. 34.
 3. Laws of Vermont, 1935, No. 63.
 4. Public Laws of Vermont, 1933, sec. 3516.

DIAGRAM OF TOWN GOVERNMENT OF CAVENDISH - 1940



HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

The existing records in the inventory of the town of Cavendish are located in the office of the town clerk, Miss Marion C. White, excepting the current records of the selectmen, treasurer, tax collector, school directors, road commissioner, overseer of poor, and cemetery commissioners, which are located at the respective residences of these officers.

The two story wooden structure housing the town clerk's office was built about 1825, and is located in the center of Cavendish on U. S. highway, 131. The public library occupies one side of the building which is well lighted and heated but not fireproof. The town has one combination fire truck located one mile from the office.

Unless otherwise specified in the inventory records in the custody of the town clerk are stored in a large safe in her office. Exact locations are given in the inventory for the records which are to be found in a wooden filing case in the office, in the library or attic, or at the residences of the other town officers.

The records are available at all reasonable hours and the office is adequately equipped for their inspection. The town clerk is always willing to have the records inspected and has been of great assistance in explaining the purpose and method of keeping them.

I. TOWN CLERK

A town clerk was elected for a one year term at the first recorded meeting held March 12, 1782,¹ and this procedure has been followed annually since that time.² An assistant town clerk was appointed by the town clerk in 1874,³ and since that time one assistant has been appointed annually.⁴ The town clerk is a member of the board for abatement of taxes,⁵ and was added as a member of the board of civil authority in 1892.⁶

Governmental

1. (CHARTER), October 12, 1761. In Charter (Proprietors' Meetings and Miscellaneous Records), entry 3-i.

Copy of charter granted by New Hampshire to proprietors by name, defining boundaries, conditions of grant, area and plan, setting off public lands, name of signer-governor, secretary's attest, certification of recording in New Hampshire Book of Charters, date recorded, and clerk's attest.

2. (CHARTER), June 6, 1772. 2 sheets.

Original charter granted by New York to proprietors by name, defining boundaries, condition of grants, area and plan, setting off public lands, signature of governor, secretary's attest, certification of recording in New York Book of Patents. Hdw. on sheepskin. 28 x 36.

3. CHARTER (Proprietors' Meetings and Miscellaneous Records), 1761-68, 1788-1820. 1 vol.

Record of warnings and minutes of proprietors' meetings, 1761-68, 1788-97. Warnings show place and date meeting to be held, occasionally purpose of meeting, date of warning, signature of proprietors' clerk, date recorded, and clerk's attest. Minutes show place and date meeting held, election of officers and actions taken on proprietors' affairs, frequently shows adjournment with place and date adjourned meeting to be held, date recorded, and clerk's attest.

Also contains miscellaneous recorded items, viz:

- i. (Charter), October 12, 1761, entry 1.
- ii. Land allotment, 1762, showing list of proprietors and number of lot drawn by each in first pitch, date recorded, and clerk's attest.
- iii. (Land Surveys), scattered dates 1789-1820, entry 24. Indexed alph. by first letter of surname of owner.
- iv. Town plat, copy of, 1762, showing town boundaries, lotting of

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1. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 1, see entry 6.
 2. Ibid., vols. 1-3, 5, 6, vols. for 1884--, passim.
 3. Ibid., vol. 6, p. 253.
 4. Ibid., vol. 6, vols. for 1884--, passim.
 5. Laws of Vermont, 1860, No. 23.
 6. Ibid., 1892, No. 52, sec. 1.

(4-6)

Town Clerk - Governmental

the first pitch (86 lots) with lot numbers, names of proprietors or public lands, date recorded, and clerk's attest. Chron. entry. No index except as shown in subentries. Hdw. Condition fair. 136 pp. $12\frac{3}{4}$ x 8 x $5\frac{1}{8}$.

4. SURVEY BOOK (Survey of Lots), 1762. 1 vol.

Original survey of 77 lots by Joseph Crary, showing name of proprietor for whom surveyed, description of boundaries of land surveyed, number of lot. Arr. by number of lot. No index. Hdw. 140 pp. 12 x $7\frac{1}{2}$ x $\frac{1}{2}$.

5. (TOWN PLAT), 1790. 2 sheets.

Original and copy of plan of lotting of Cavendish, showing number and location of lots; name of owner; designation of glebe, propagation, school, ministerial, and undivided lots; location of town boundaries. Original, hdw.; copy, blueprint. Original, condition fair. $3":1$ mile. Joseph Crary, surveyor. 30 x 24 . Original, in vault of Proctorsville Bank; copy, framed on wall in office.

6. RECORD OF TOWN MEETINGS (and Miscellaneous Records), 1774--.
7 vols. (1-3, 5, 6; two unnumbered). Title varies: Cavendish Town Book, 1781-1823, vol. 1; Town Meeting Records, 1774-1811, vol. 2; Town Records, 1803-48, vols. 3, 5.

Record of warnings and minutes of annual and special town meetings, 1782--. Warnings show place, date, and time meeting to be held; date of warning; purpose of meeting; names of signers-selectmen; date recorded; and clerk's attest. Minutes show place and date meeting held, election and reports of officers, action taken by the town on the articles of the warning and other town affairs, date recorded, and clerk's attest. Also contains miscellaneous recorded items, viz:

- i. Baptist Church, certificate of membership, 1799, showing date, list of church members, certification, attest of signer-clergyman, date recorded, and clerk's attest; vol. 1.
- ii. (Birth Records), scattered dates 1774-1829, entry 25. Indexed alph. by first letter of surname of child, for vol. 3 only.
- iii. (Board for Abatement of Taxes, Meetings of), 1915--, entry 66.
- iv. (Board of Civil Authority, Meetings of), 1915--, entry 67.
- v. Cavendish Survey of Roads, scattered dates 1804-17, entry 51.
- vi. (Conditional Sale Contracts), 1816, entry 20.
- vii. (Death Records), scattered dates 1785-1823, entry 27.
- viii. Earmarks, approximately 1782-1804: identification marks for stock, showing name of owner, description of mark; vol. 1.
- ix. (Estray Notices), 1786, 1794, 1801, 1810, 1870, entry 22.
- x. (Freeman's Oath) Record, 1794, scattered dates 1804-1915, entry 8.
- xi. Freeman's lists, 1782-99, showing names of freemen, arranged in annual list; vol. 1.
- xii. Freeman's meetings, 1794--. Record of warnings and minutes for primary and general elections of county, State, and Federal officers. Warnings show place, date, and time of meeting; purpose of meeting; date of warning; name of signer-constable; date recorded; and clerk's attest. Minutes show place and date meeting held, list of candidates and tabulation of ballots, date recorded, and clerk's attest; vols. 1-3, 5, 6,

and vols. for 1884--.

- xiii. (Land Tax and Vendue Records), 1782, entry 23.
 - xiv. (Marriage Records), scattered dates 1776-1815, entry 26. For index, see entry 32-i.
 - xv. Military list, 1809: report of June training, showing date of report, names of men, kind and quality of equipment, attest and title of commanding officer, date recorded, and clerk's attest; vol. 2.
 - xvi. (Officers' Appointments), scattered dates 1812--, entry 10.
 - xvii. Officers' oaths, 1798--, showing date oath taken, name of officer sworn, office held, copy of oath taken, name of signer-officer, certification of oath, date recorded, and clerk's attest; in early records a check mark with the word "sworn" after the name(s) of officer(s) elected in the town meeting minutes was used in lieu of above; vols. 1-3, 5, 6, and vols. for 1884--.
 - xviii. Ordination of minister, 1809, scattered dates 1818-23, showing date of certification, name of minister, date and place of ordination, name of signer-church official, date recorded, and clerk's attest; vols. 2, 3.
 - xix. (Organization of School Directors, Meetings for), 1915--, entry 68.
 - xx. (Organization of Selectmen, Meetings for), 1915--, entry 47.
 - xxi. (School Census), 1804, entry 74.
 - xxii. Vendue of church pews, 1802, showing date of sale, name of purchaser, number of pew and amount paid, date recorded, and clerk's attest; vol. 1.
 - xxiii. (Warnings to Leave Town), scattered dates 1802-15, entry 46.
- Chron. entry. No index except as shown in subentries. Hdw. 167-400 pp. $7\frac{1}{2} \times 6 \times \frac{3}{4}$ to $14\frac{1}{2} \times 9 \times 2$.

- 7. (Annual Report of) TOWN OFFICERS, 1860, 1868-69, 1875, 1877, 1879--. 67 vols. Also 34 reports for 1860-61, 1865, 1868-73, 1875, 1877, 1879-82, 1887-90, 1892-1905, 1907 in Vermont State Library at Montpelier. Title varies: Annual Report of Auditors and Selectmen, 1860, 1868, 1869, 1875, 1888, 5 vols.; Auditors and Superintendent of Schools, 1877, 1879, 1880-81, 4 vols.; Auditors, Selectmen and Superintendent of Schools, 1882-87, 1889, 7 vols.

Contains:

- i. Auditor's reports, showing a certificate of examination of the various town accounts.
- ii. Bar charts, 1936--, showing for a period of ten years; increases and decreases in tax rates, uncollected taxes, interest charges, borrowed money, town indebtedness, poor and school expenditures.
- iii. Births, reports of, 1897-98, 1900--, showing name of child and date of birth, 1928-- adds names of parents. For birth records, see entry 25.
- iv. Borrowed money, 1875, 1877, 1928--, showing date of loan, name of creditor, and amount of loan.
- v. Cemetery accounts, 1868, 1877, 1880-1907, showing an itemized account of receipts, disbursements, and balances.

(7)

Town Clerk - Governmental

- vi. Cemetery funds, trustees' and commissioners' reports of, 1895-- , showing name and amount of each fund, receipts and disbursements, and balance on hand; 1907-- adds cemetery accounts.
- vii. Deaths, reports of, 1868, 1869, 1897-- , showing date of death, and name and age of deceased. For death records, see entry 27.
- viii. Dog license report, 1898-1909, showing number of dogs licensed, amount of fees collected, clerk's fees, and amount turned over to treasurer.
- ix. Grand list summaries, 1921-- , showing appraised valuation of real estate and personal property, taxable polls, total grand list. For related records, 1820, 1826-30, 1832-- , see entry 55.
- x. Graphs, 1936-38, under classified headings showing division of appropriation for school and poor departments.
- xi. Health officer's reports, 1899, 1922, 1924-- , showing number and kind of communicable diseases reported.
- xii. Librarian's reports, 1875, 1877, 1879-92, 1895, showing the circulation of books during the past year.
- xiii. Liquor agent's reports, 1868-1903, showing itemized list of receipts and expenditures, and stock of liquor on hand.
- xiv. Map of town roads, 1938, showing town boundaries, state highways, state aid roads, and town roads with mileage of each.
- xv. Marriages, reports of, 1868-69, 1897-- , showing date of marriage, names of groom and bride, 1928-- adds residence. For marriage records, see entry 26.
- xvi. Minutes of annual town meetings, 1936-- , showing place and date meeting held, election and reports of officers, actions taken on the articles of the warning and other town affairs.
- xvii. Officer's services, 1860, 1868-69, 1875, 1877, 1897-1934, showing name of officer, office held, itemized list of services rendered and amount due.
- xviii. Road commissioner's reports, 1894-- , showing itemized list of receipts and expenditures.
- xix. School directors' reports, 1894-- , showing itemized list of receipts and expenditures. For related reports, see entry 70.
- xx. Selectmen's reports, showing itemized list of receipts and expenditures.
- xxi. Sheep damage account, 1889-1904, showing names of owners and amount of damage awarded.
- xxii. Statistical report, 1936-- , for current and past year; grand list; tax rate; tax bill; tax collected; delinquent taxes collected, uncollected and abated; borrowed money; interest; indebtedness; departmental expenditures; increases or decreases over previous year.
- xxiii. Superintendent of school's report, 1868-69, 1875, 1877, 1879-82, 1884-87, 1889, 1892, 1896-1906, 1908-11, 1935-- , showing condition of schools with recommendations, occasionally a summary of attendance and maintenance costs. For related reports, see entry 70.
- xxiv. Tax abatements, 1905, showing name of taxpayer and amount of tax abated.
- xxv. Tax collector's account of delinquent taxes, 1900-- , showing for the previous twelve years, taxes collected and abated,

Town Clerk - Property Titles

(8-13)

interest charge, amount of uncollected taxes.

- xxvi. Town officers, list of, 1906--, showing name of officer and name of office held, number of years of term if officer is elected or appointed for a term of more than one year.
- xxvii. Town property inventory, 1921-38, showing list of road equipment and tools with estimated values.
- xxviii. Treasurer's report, showing a summarized account of receipts and disbursements, and balance on hand.
- xxix. Warnings for annual town meetings, showing date, place, and time of meeting; articles to be voted on; names of signers-selectmen.

No obvious arr. No index. Table of contents, 1933--. Printed. Aver. 50 pp. 9 x 6 x 1/8. In desk in office.

- 8. (Freeman's Oath) RECORD, 1916--. 1 vol. 1794, scattered dates 1804-1915 in vols., 1-3, 5, 6, and vols. for 1884-- of Record of Town Meetings (and Miscellaneous Records), entry 6-x.

Record of freeman's oaths, showing names of persons taking oath, date oath administered, name of signer-administering officer, date recorded, and clerk's attest. Chron. entry. Indexed alph. by first letter of surname of person taking oath. Hdw. 152 pp. $10\frac{1}{2}$ x $8\frac{1}{4}$ x $\frac{1}{2}$.

- 9. (CHECK LISTS OF VOTERS), 1916-20, 1922-24, 1934--. 57 cards. Alphabetical list of voters with a check mark opposite the name of person voting. Entered alph. by first letter of surname of voter. No index. Printed. 23 x 17. In attic.

- 10. (OFFICERS' APPOINTMENTS), scattered dates 1812--. Scattered dates 1812-- in vols. 3, 5, 6, and vols. for 1884-- of Record of Town Meetings (and Miscellaneous Records), entry 6-xvi; 1834, 1839 also in (Miscellaneous) Records, entry 40-ix. Showing date and occasionally place of appointment, name of appointee, office held, term of office, name(s) of signer(s)-appointing official(s), date recorded, and clerk's attest.

- 11. RECORD OF TOWN OFFICER'S BONDS, 1923-24. 1 vol. Showing names of principal(s) and sureties; amount, date, conditions, and term of bond; office held; names of signers-witnesses, principals, and sureties; date and names of signers-selectmen for acceptance and approval; date and time received for record; and clerk's attest. Chron. entry. No index. Hdw. on printed forms. 100 pp. 14 x $8\frac{1}{2}$ x $\frac{1}{2}$.

- 12. (ORIGINAL BONDS OF TOWN OFFICERS), 1925--. 1 bundle. Showing information as in entry 11. Arr. chron. No index. Hdw. on printed forms. 9 x $3\frac{1}{2}$ x 4 .

Property Titles

- 13. LAND (and Miscellaneous) RECORDS, 1781--. 30 vols. (1-27, A-C). Title varies: Records, 1785-89, 1814-20, 1832-37, 1904-11, vols. 2, 8, 11, 23; Cavendish Land Records, 1809-14, 1820-32, 1837-91, 1911-15, vols. 7, 9, 10, 12-20, 24; Real Estate Mortgages, 1871--, vols. A-C; no title, 1789-1809, vols. 3-6.

(14-16)

Town Clerk - Property Titles

Land records: records of deeds, mortgages, assignments, indentures, leases, and other instruments affecting transfer of title of real estate, showing names of principals, consideration, description of property, conditions and date of instrument, recital of title, names of signers-principals and witnesses, acknowledgment, date and time recorded, and clerk's attest; occasionally marginal notations discharging instrument.

Also contains miscellaneous recorded items, viz:

- i. (Boundaries of Fire District No. 2), 1902, 1905, entry 90.
- ii. (Boundaries of Proctorsville Village), 1907, entry 83.
- iii. Cavendish Survey of Roads, scattered dates 1800-1814, entry 51.
- iv. Chattel Mortgage Record, scattered dates 1811-80, entry 21.
- v. (Fence Viewers' Decisions), 1839, 1846-57, 1892, entry 82.
- vi. (Land Surveys), scattered dates 1781-1835, entry 24.
- vii. (Land Tax and Vendue Records), 1791, 1794, 1802, entry 23.
- viii. Petition to selectmen for Fire District No. 1, April 9, 1883, showing date and reason for petition, names of petitioners, action taken, establishment of district, boundaries, names of signers-selectmen; vol. A.
- ix. Record of Attachments, 1784-96, 1802-30, scattered dates 1838-84, entry 16.
- x. Records (Fence Division Agreements and Fence Viewers' Decisions), 1785-87, 1827, 1830, 1833-34, 1843-58, 1863-70, entry 81.
- xi. Survey of Cavendish and Baltimore town line, 1840, showing date and description of survey, names of signers-Cavendish and Baltimore selectmen, date recorded, and clerk's attest; vol. 12.

Chron. entry. Vol. 1, 1781-89, partially indexed alph. by first letter of surname of grantor; vols. 2, 3, 6, 1785-92, 1800-1809, indexed alph. by first letter of surname of grantor-grantee; vols. 4, 5, 1792-1800, indexed alph. by first letter of surname of grantor; vols. 7-27, 1809--, indexed alph. by first letter of surname of grantor-grantee, grantee-grantor; vols. A-C, 1871--, indexed alph. by first letter of surname of mortgagor-mortgagee, mortgagee-mortgagor; also separate index, see entry 14. Hdw. 136-748 pp. 12 x 7 $\frac{1}{2}$ x 1 to 16 x 12 x 3.

14. GENERAL INDEX (to Land Records), 1781--. 1 vol.

Index to instruments affecting land ownership in vols. 1-27, A-C of Land (and Miscellaneous) Records, entry 13, showing names of grantor-grantee, grantee-grantor, volume and page reference. Entered alph. by first letter of surname of grantor-grantee, grantee-grantor, and chron. thereunder. Hdw. under printed headings. 700 pp. 16 $\frac{1}{4}$ x 11 $\frac{1}{2}$ x 2 $\frac{3}{4}$.

15. REAL ESTATE TRANSFERS, 1902--. 2 vols.

Record of transfers of real estate, showing date deed was filed for record; names of grantors and grantees, mortgagors and mortgagees; volume and page reference where deed was recorded in Land (and Miscellaneous) Records, entry 13; form of deed; consideration named in deed; number of acres; and brief description of property transferred. Chron. entry. No index. Hdw. under printed headings. 100 pp. 8 $\frac{1}{2}$ x 14 x $\frac{1}{2}$.

16. RECORD OF ATTACHMENTS, 1824-87. 2 vols. 1784-96, 1802-30, scattered dates 1838-84 in vols. 1-4, 6-10, 12-14 of Land

(and Miscellaneous) Records, entry 13-ix.

Record of attachments on personal property and real estate, showing names and addresses of plaintiff and defendant, name and location of court, ad damnum, summons to defendant to appear, date of trial, plea, amount of damage, summons of trustee if any, return date of writ, place and date of issuance of writ, name of signer-court; name of person recognized as surety for cost of prosecution, amount of surety, attest of signer-court; officer's return of service of writ, showing place and date of service, name of defendant, description of property attached, date copy of writ was filed in clerk's office, attest of serving officer; date recorded; and clerk's attest. Chron. entry. Vol. for 1824-42 indexed alph. by first letter of surname of plaintiff-defendant; vol. for 1842-87 indexed alph. by first letter of surname of plaintiff-defendant, defendant-plaintiff. Hdw. 162-360 pp. 8 x 6 x 5/8 to 12 x 8 $\frac{3}{4}$ x 1 $\frac{1}{4}$.

17. RECORD OF ATTACHMENTS PERSONAL AND REAL ESTATE, 1889-1914. 1 vol.

Abstracts of attachments on real estate and personal property. Personal property shows date writ lodged in clerk's office; names of plaintiff and defendant; name, location, and date of court; amount of debt or damages claimed. Real estate shows name of plaintiff and defendant and copy of officer's return as in entry 16. Entered alph. by first letter of surname of defendant and chron. thereunder for personal property attachments; chron. entry for real estate attachments. Indexed alph. by first letter of surname of defendant-plaintiff, plaintiff-defendant for real estate; no index to personal property. Hdw. under printed headings for personal property; hdw. for real estate. 360 pp. 12 x 8 $\frac{3}{4}$ x 1 $\frac{1}{4}$.

18. WRITS OF ATTACHMENT, 1914--. 1 bundle.

Original writs of attachments, showing information as in entry 16, adding date filed and clerk's attest. Copies of writs of executions, showing type of execution, amount of judgment, name of signer-justice, officers' return of sale, description of property sold, proceeds, accounting of damages and costs, name of signer-serving officer, recording time, and clerk attest. Arr. chron. No index. Hdw. or typed on printed forms. 9 x 3 x 3.

19. RECORD OF LIENS, 1871--. 6 vols. (1-3, 3-5).

Record of lien notes, showing names of principals, date and amount of note, description of property, terms of payment, names of signers-makers and witnesses, date recorded, and clerk's attest.

Also contains:

i. (Conditional Sale Contracts), 1875--., entry 20.

Chron. entry. Indexed alph. by first letter of surname of vendor-vendee, vendee-vendor. Hdw. 288-500 pp. 14 x 8 $\frac{3}{4}$ x 1 to 14 x 9 $\frac{1}{2}$ x 1 $\frac{3}{4}$.

Vols. 1, 2, 1871-1914, in attic; vols. 3, 3-5, 1915--., in safe.

20. (CONDITIONAL SALE CONTRACTS), 1816, 1875--. 1816 in vol. 3 of Record of Town Meetings (and Miscellaneous Records), entry 6-vi; 1875-- in Record of Liens, entry 19-i.

Records of conditional sale contracts, showing names of vendor and vendee; date of contract; description of property sold; amount, conditions,

(21-24)

Town Clerk - Property Titles

and terms of sale; names of signers-vendor and vendee; date recorded; and clerk's attest.

21. CHATTEL MORTGAGE RECORD, 1879--. 5 vols. (1, B, C, D, E). Title varies: Record of Personal Property Mortgages, 1900-1918, vol. C. Scattered dates 1811-80 in vols. 7-20 of Land (and Miscellaneous) Records, entry 13-iv.

Record of mortgages on personal property, showing names and addresses of mortgagor and mortgagee; date, consideration, and conditions of mortgage; names of signers-mortgagor and witnesses; acknowledgment; certification of acknowledgment; date and time recorded; and clerk's attest. Chron. entry. Indexed alph. by first letter of surname of mortgagor-mortgagee, mortgagee-mortgagor. Hdw., some printed forms in vols. 1, C, D. 324-500 pp. $15\frac{1}{4} \times 10\frac{1}{4} \times 1\frac{1}{2}$ to $16 \times 11\frac{3}{4} \times 2$. Vols. 1, B, 1879-99, in attic; vols. C, D, E, 1900--., in safe.

22. (ESTRAY NOTICES), 1786, 1794, 1801, 1810, 1837, 1846, 1850, 1870. 1786, 1794, 1801, 1810, 1870 in vols. 1, 2, 5, of Record of Town Meetings (and Miscellaneous Records), entry 6-ix; 1837, 1846, 1850 in (Miscellaneous) Record, entry 40-iii.

Showing description of estray; date of trespass; notice to prove ownership, pay charges, and remove; date of notice; name of signer-subscriber; date recorded; and clerk's attest. Appraisal of estray, 1801, showing date of appraisal, kind and description of estray, name of owner of enclosure, date animal was found in owner's enclosure, amount of appraised value, names of signers-appraisers, date recorded, and clerk's attest.

23. (LAND TAX AND VENDUE RECORDS), 1809. 1 vol. 1782 in vol. 1 of Record of Town Meetings (and Miscellaneous Records), entry 6-xiii; 1791, 1794, 1802 in vols. 3, 4, 6 of Land (and Miscellaneous) Records, entry 13-vii.

Record of land taxes and vendues, showing copy of tax assessment notice as published in newspapers, showing name of paper, dates published, purpose of tax, method and date of payment, date of notice, and names of signers-committee; notice of public vendue to satisfy unpaid taxes, showing date of notice, place and date of vendue and name of signer-collector; collector's warrant, showing explanation of tax assessment, duty and oath of collector, and certification of oath; list of lands and record of sales, showing proprietor's name, lot and division number, number of acres, amount of taxes, date and time sold, name of purchaser, amount of tax and costs, when and by whom redeemed if redeemed, and attest of committee and collector; occasionally list of unredeemed land sold and name of purchaser; date recorded; and clerk's attest. Entered alph. by first letter of surname of taxpayer. No index. Hdw. 120 pp. $12 \times 6 \times \frac{1}{2}$.

24. (LAND SURVEYS), scattered dates 1781-1835. Scattered dates 1781-1835 in vols. 1-5, 7, 8, 11 of Land (and Miscellaneous) Records, entry 13-vi; scattered dates 1789-1820 also in Charter (Proprietors' Meetings and Miscellaneous Records), entry 3-iii.

Showing date of survey, name of person for whom surveyed, description

of boundaries of land surveyed, occasionally name of signer-surveyor, date recorded, and clerk's attest.

Vital Statistics

25. (BIRTH RECORDS), scattered dates 1774-1859. Scattered dates 1774-1829 in vols. 1, 2, 3 of Record of Town Meetings (and Miscellaneous Records), entry 6-ii; scattered dates 1791-1859 in (Miscellaneous) Record, entry 40-i.

Showing name of child, and date of birth; names of parents; occasionally in the form of family records.

For birth reports, see entry 7-iii.

26. (MARRIAGE RECORDS), scattered dates 1776-1843. Scattered dates 1776-1815 in vols. 1-3 of Record of Town Meetings (and Miscellaneous Records), entry 6-xiv; scattered dates 1808-29 in (Marriages and Miscellaneous) Records, entry 41-iv; scattered dates 1816-43 in (Miscellaneous) Record, entry 40-viii.

Showing names of groom and bride, date and occasionally place of marriage, name of signer-officiating person, date recorded, and clerk's attest.

For marriage reports, see entry 7-xv.

27. (DEATH RECORDS), scattered dates 1785-1863. Scattered dates 1785-1823 in vols. 1-3 of Record of Town Meetings (and Miscellaneous Records), entry 6-vii; scattered dates 1813-63 in (Miscellaneous) Record, entry 40-ii.

Showing name and age of deceased, date of death, occasionally names of parents or spouse.

For death reports, see entry 7-vii.

28. REGISTRY OF BIRTHS AND DEATHS, 1868-99. 1 vol.

Contains:

- i. Births, showing date of birth, name, sex, condition, and place of birth of child; name, residence, and place of birth of parents; occupation of father.
- ii. Deaths, showing date of death, name and age of deceased, place of death, disease or cause of death, sex and condition, occupation of male if over 15 years of age, place of birth, and names of parents.

Chron. entry. No index. Hdw. under printed headings. 320 pp. $15\frac{1}{4}$ x $10\frac{1}{2}$ x 1.

29. RECORD OF BIRTHS, 1900--. 1 vol.

Showing information as in entry 28-i, omitting condition and adding date recorded, race or color of child; and name of medical attendant.

Chron. entry. No index. Hdw. under printed headings. 100 pp. $13\frac{3}{4}$ x $8\frac{1}{2}$ x $\frac{3}{4}$.

30. (Certificates of) BIRTHS, 1903--. 1 vol., 1 bundle.

Original birth certificates, showing date and place of birth, name, sex, race or color, and condition of child; names, residence, ages, and birthplaces of parents; occupation of father; name of medical attend-

(31-33)

Town Clerk - Vital Statistics

ant; county and town where certificate was issued; number of child of mother; condition as to live or stillbirth, and cause if latter; date of record; certification, signature, and address of informant; usually date received for record. 1920-- adds statement as to multiple birth, number in order of birth, legitimacy, color of parents, occupation of mother, number of children of mother living; certificate of attending physician or midwife at birth, showing time of birth, date filed, signature of clerk. 1930-- adds name of institution if child was born therein, premature or full term, detailed information concerning the occupation of the parents, number and period of gestation of stillborn children of mother. Certification of out-of-town birth of children of resident parents included. Arr. chron. No index. Hdw. on printed forms. Vol., 130 pp. $8 \times 8\frac{1}{2} \times 1$; bundle, $8 \times 8 \times 2$.

31. MARRIAGE RECORD, 1883-1904. 1 vol.

Showing date of marriage; name, residence, age, birthplace, and number of marriage of groom and of bride; names of parents of groom and bride; occupation of groom; name of signer-civil officer or clergyman; date of record; place and date of application for license. Chron. entry. Indexed alph. by first letter of surname of groom-bride, bride-groom. For separate index, see entry 32-i. Hdw. under printed headings. 140 pp. $13\frac{1}{2} \times 8\frac{1}{2} \times \frac{3}{4}$.

32. RECORD OF MARRIAGE, 1776-1904. 1 vol.

Contains:

- i. Index to marriages in Record of Town Meetings (and Miscellaneous Records), entry 6-xiv; (Marriages and Miscellaneous) Records, entry 41-iv; (Miscellaneous) Record, entry 40-viii; Marriage Record, entry 31; Record of Marriage, entry 32-ii; showing names of bride and groom, volume and page reference.
- ii. Record of marriages, 1844-83, showing date of marriage, names and residences of groom and bride, name of signer-civil officer or clergyman, date of record, and clerk's attest. For index, see entry 32-i.

Chron. entry for marriage records; entered alph. by first letter of surname of groom-bride, bride-groom, and chron. thereunder for index. Indexed alph. by first letter of surname of groom-bride, bride-groom for marriage records. Hdw. 300 pp. $12 \times 9 \times 1\frac{1}{2}$.

33. (Certificates of) MARRIAGES, 1905--. 1 vol., 1 bundle.

Original marriage certificates, showing date of marriage; name, residence at time of marriage, age, and birthplace of groom and of bride; names and birthplaces of parents; color, divorced status, and number of marriage of groom and of bride; occupation of groom; name and title of officiating person; date of application for license; clerk's attest; clerk's certification of place and date of application and filing of copy. Certification of performing official, showing name of groom and of bride, place and date of marriage; residence, signature, and title of performing official; date received for record and signature of clerk. 1909-- adds oath of groom or bride as to truth of statement in application. Consent to marriage of minor shows place, date, names of groom and bride; signatures of father, mother, or guardian and witnesses. Arr. chron. Vol., indexed alph. by first letter of surname of groom-bride, bride-groom; no index to unbound certificates. Hdw. on printed

Town Clerk - Licenses,
Fees, Permits

(34-38)

34. RECORD OF DEATHS, 1900--. 1 vol.

Showing information as in entry 28-ii, adding race or color and marital status of deceased, and name of medical attendant. Chron. entry. No index. Hdw. under printed headings. 100 pp. $13\frac{3}{4}$ x $8\frac{1}{2}$ x $\frac{1}{2}$.

35. (Certificates of) DEATHS, 1903--. 1 vol., 1 bundle.

Original death certificates, showing date of death, name, age, place of death, disease or cause of death, sex, condition, occupation if male over 15 years of age, birthplaces and names of parents, marital status, race or color, divorced status, date of birth, and name of spouse of deceased; name of medical attendant; date recorded and special information for hospital, institution, transient or non-residents as to former or usual residence; length of time at place of death; name of hospital or institution; location and date of burial; name and address of undertaker; certification of cause of death; duration of illness and where contracted; period of attendance; date and time last seen alive; signature(s) of physician and/or of health officer and/or name and address of informant, date filed. After 1929 the name of the health officer was dropped. 1930-- adds occupation and business or industry in which deceased was engaged; last date worked and total time engaged at this occupation; name and date of operation (if any); test which confirmed diagnosis where there was an autopsy performed; whether death was due to violence, accident, suicide, or homicide; date, place, manner, and nature of injury; whether disease or injury was related to occupation of deceased. Arr. chron. No index. Hdw. on printed forms. Vol., 276 pp. $8 \times 8\frac{1}{4} \times 1$; bundle, $8 \times 8 \times 1\frac{1}{2}$.

36. BURIAL PERMITS AND REMOVALS (Burial, Entombment, and Removal Permits), 1902--. 1 vol., 1 bundle.

Original burial, entombment, or removal permits, showing to whom issued, date of death, name and age of deceased, place of death, disease or cause of death, name of medical attendant; proposed date, place, and manner of burial, entombment, or removal; name and address of undertaker, authorization of town or city clerk; certification of undertaker of delivery of body to sexton, showing place and date of delivery, name of sexton and cemetery, proposed disposition, signature of undertaker; certification of sexton of burying body, showing place and date of burial, name of cemetery, signature of sexton. Also contains copies of transportation permits for bodies received from other points for burial in Cavendish showing similar information as above. Arr. chron. No index. Hdw. or typed on printed forms. Vol., 440 pp. $8 \times 8\frac{1}{4} \times 1\frac{1}{2}$; bundle, $8 \times 8 \times 1\frac{1}{2}$.

Licenses, Fees, Permits

37. (DOG LICENSE STUBS), 1935--. 8 vols.

Showing license number; name of owner; size, age, color, breed, sex, and name of dog; amount of fee; period of license. Chron. entry. No index. Hdw. on printed forms. 100 stubs, $4 \times 5 \times \frac{1}{2}$. In filing case.

38. RECORD OF ANIMAL BOUNTY CERTIFICATES, 1894-1904. 1 vol.

(39-40)

Town Clerk - Miscellaneous
Records

Abstracts of certificates of bounties paid on noxious animals, showing date, name of payee, number and kind of animal, amount of bounty paid. Chron. entry. No index. Hdw. under printed headings. 100 pp. 14 x 8 $\frac{1}{2}$ x $\frac{1}{2}$. In attic.

39. (LIQUOR LICENSES), 1934--. 1 folder.

Application for liquor licenses, showing date of last license (if any), date and place of birth or citizenship of applicant, duration of residence, premises where liquor is to be sold, approval and signatures of selectmen, approval stamp of State Board of Health and liquor control board. Copy of license, showing type of license, description of premises, conditions, date granted, names of signers-control commissioners (selectmen) of town. No obvious arr. No index. Hdw. on printed forms. 9 x 4 x $\frac{1}{2}$. In filing cabinet.

For record of licenses, 1851-52, see entry 40-vii.

Miscellaneous Records

40. (Miscellaneous) RECORD, 1791-1885. 1 vol. (6).

Contains:

- i. (Birth Records), scattered dates 1791-1859, entry 25. Entered alph. by first letter of surname of child.
- ii. (Death Records), scattered dates 1813-63, entry 27.
- iii. (Estray Notices), 1837, 1846, 1850, entry 22.
- iv. Heirship certificate, 1844, showing date, names of principal and heir, statement of heirship, names of signers-principal and witnesses, time and date recorded, and clerk's attest.
- v. Indenture of child, 1826, 1832, 1841, 1844, showing name of child and party, term of service, conditions of indenture, names of signers-parties and witnesses, date recorded, and clerk's attest.
- vi. Innkeepers' and victualers' licenses, scattered dates 1851-85, showing name of licensee; place of business; date, kind, and term of license; names of signers-selectmen; date recorded, and clerk's attest.
- vii. Liquor licenses, 1851-52, showing date, conditions, and term of license; name of licensee; place of business; names of signers-selectmen; date recorded; and clerk's attest. For related records, 1934--, see entry 39.
- viii. (Marriage Records), scattered dates 1816-43, entry 26. For index, see entry 32-i.
- ix. (Officers' Appointments), 1834, 1839, entry 10.
- x. Petition for guardian, 1841, 1854, showing name of principal, grounds for complaint, date, name of signer-overseer of poor, attest of probate court, date recorded, and clerk's attest.
- xi. (School Census), 1839-56, entry 74.
- xii. Teacher's licenses, 1848-50, showing place and date issued, name and qualifications of teacher, name of town licensed to teach in, term of license, name of signer-superintendent of common schools, date recorded, and clerk's attest.

Chron. entry except as shown in subentries. No index except as shown in subentries. Incomplete table of contents. Hdw. 393 pp. 10 $\frac{1}{2}$ x 9 x 2.

Selectmen

(41-46)

41. (Marriages and Miscellaneous) RECORDS, 1808-47. 1 vol. (4).
Contains:

- i. Boundaries, 1820: boundaries restraining animals from running at large, showing description of bounds, names of signers-selectmen, date recorded, and clerk's attest.
- ii. Cavendish Survey of Roads, scattered dates 1816-47, entry 51.
- iii. (Fence Viewers' Decisions), 1837, entry 82.
- iv. (Marriage Records), scattered dates 1808-29, entry 26. For separate index, see entry 32-i.
- v. (Roads Discontinued), scattered dates 1830-45, entry 52.
- vi. (School Census), 1822-38, entry 74.
- vii. (Warnings to Leave Town), 1815-17, entry 46.

Chron. entry. Incomplete table of contents. No index except as shown in subentries. Hdw. 274 pp. 12 x 7 $\frac{1}{2}$ x 1.

42. (PLAT OF MOUNT UNION CEMETERY), approx. 1842. 1 sheet.
Lotting of Mt. Union Cemetery, showing cemetery boundaries, lot location and number. 1":10'. S. E. Emery. Hand-drawn. Condition fair. 30 x 24.

43. RECORDS OF MOUNT UNION SOCIETY (Record of Cemetery Deeds), 1842, 1878. 1 vol.
Record of Mount Union Cemetery, showing copy of deed to land; conveyances of lots, showing date of purchase, name of purchaser, lot number and amount paid, names of signers-committee. Chron. entry. Table of contents, showing surname of lot owners. Hdw. 300 pp. 8 x 7 x 1.

44. (PLAT OF CAVENDISH CEMETERY), 1916. 1 sheet.
Lotting of Cavendish Cemetery, showing cemetery boundaries, lot location and lot number. 1":20'. S. E. Emery. Hand-drawn. 24 x 24. On top of filing case.

45. RECORD (Cemetery Trust Funds), 1883--. 1 vol.
Record of trust funds for care of cemetery lots, showing date, name of donor, purpose of fund, lot to be cared for, name of signer-donor, date recorded, clerk's attest. Chron. entry. No index. Hdw. 145 pp. 10 $\frac{1}{4}$ x 8 x $\frac{1}{2}$. In filing case.

46. (WARNINGS TO LEAVE TOWN), scattered dates 1802-17. Scattered dates 1802-15 in vols. 1-3 of Record of Town Meetings (and Miscellaneous Records), entry 6-xxiii; 1815-17 in (Marriages and Miscellaneous) Records, entry 41-vii.
Showing date and place issued, instructions to constable, name(s) of person(s) warned; names of signers-selectmen; constable's service of warrant, constable's fees, date, name of signer-constable; date recorded; and clerk's attest.

II. SELECTMEN

At the first recorded annual meeting held March 12, 1782 three se-

(47-51)

Selectmen

lectmen were elected for one year terms,¹ and this procedure was followed annually until 1909.² On March 2, 1909 three selectmen were elected for the following terms: one for one year, one for two years, and one for three years.³ Since that time one selectman has been elected for a term of three years.⁴ The selectmen acted as overseer of poor prior to 1816,⁵ and were elected as town agent in 1877-78, 1890-97, and 1899-1918,⁶ and as highway surveyors in 1890.⁷ The selectmen are members of the board of civil authority,⁸ board for abatement of taxes,⁹ and board of health.¹⁰

For printed copy of financial report for voters, see entry 7-xx.

47. (ORGANIZATION OF SELECTMEN, MEETINGS FOR), 1915--. In vol. for 1915-- of Record of Town Meetings (and Miscellaneous Records), entry 6-xx.

Showing date of meeting, election of officers, date recorded, and clerk's attest.

48. (SELECTMEN'S MEETING RECORDS), 1936--. 1 vol.

Minutes of meetings of selectmen, showing date meeting held, business transacted, and names of members present, date recorded, and secretary's attest. Chron. entry. No index. Hdw. 80 pp. $10\frac{1}{2} \times 8 \times \frac{1}{2}$. In desk at residence of Richard Parker, selectman.

49. (RECORD OF SELECTMEN'S ORDERS), 1918--. 3 vols. Title varies: Record of Orders, 1918-21, 1 vol.

Record of orders drawn by selectmen, showing name of payee, date, number, purpose, and amount of order. Chron. entry. No index. Hdw. under printed headings. 150 pp. $12 \times 9\frac{3}{4} \times \frac{3}{4}$ to $13 \times 15\frac{1}{2} \times \frac{5}{8}$. In desk at residence of Richard Parker, selectman.

50. (ORDER BOOK STUBS), 1938--. 13 vols.

Showing name of payee; date, number, purpose, and amount of order. Chron. entry. No index. Hdw. on printed forms. 1500 stubs, $10\frac{1}{2} \times 4\frac{1}{2} \times 2\frac{1}{2}$. In desk at residence of Richard Parker, selectman.

51. CAVENDISH SURVEY OF ROADS, 1849-1925. 1 vol. Scattered dates 1800-1814 in vols. 6, 7 of Land (and Miscellaneous) Records, entry 13-iii; scattered dates 1804-17 in vols. 2, 3 of Record of Town Meetings (and Miscellaneous Records), entry 6-v;

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1. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 1, see entry 6.
 2. Ibid., vols. 1-3, 5, 6, vol. for 1884-1915, passim.
 3. Ibid., vol. for 1884-1915, p. 249.
 4. Ibid., vols. for 1884--, passim.
 5. Ibid., vols. 1-3, passim.
 6. Ibid., vol. 6, vols. for 1884--, passim.
 7. Ibid., vol. for 1884-1915, p. 73.
 8. Revised Statutes of Vermont, 1839, ch. 13, sec. 49.
 9. Laws of Vermont, 1860, No. 23.
 10. Public Laws of Vermont, 1933, ch. 219, secs. 5275, 5279.

Listers

(52-54)

scattered dates 1816-47 in (Marriages and Miscellaneous) Records, entry 41-ii.

Record of road surveys, showing date and description of survey, names of signers-selectmen and occasionally surveyor, date recorded, and clerk's attest.

Also contains:

- i. (Roads Discontinued), scattered dates 1862-1925, entry 52.
- ii. Roads, petitions for, scattered dates 1868-1908, showing date of petition, location of proposed road, names of signers-petitioners, date recorded, and clerk's attest.

Chron. entry. No index. Hdw. 300 pp. 12 x 9 x 1 $\frac{1}{4}$.

52. (ROADS DISCONTINUED), scattered dates 1830-45, 1862-1925. Scattered dates 1830-45 in (Marriages and Miscellaneous) Records, entry 41-v; scattered dates 1862-1925 in Cavendish Survey of Roads, entry 51-i.

Petitions for discontinuance, showing date of petition, location of road, names of signers-petitioners; discontinuance, showing date discontinued, description of road, names of signers-selectmen; date recorded; and clerk's attest.

III. LISTERS

Three listers were elected at the first recorded annual meeting held March 12, 1782 for one year terms,¹ and this procedure was followed annually until 1909.² At the annual meeting held March 2, 1909 the town elected three listers for the following terms: one for one year, one for two years, and one for three years.³ Since 1909 one lister has been elected annually for a term of three years.⁴ The listers are members of the board for abatement of taxes.⁵

53. TAX INVENTORIES, 1934--. 6 bundles.

Showing name and address of taxpayer, itemized list and summary of real and personal property including livestock and furniture, offsets, poll tax, grand list, number and sex of dogs, attested oath of taxpayer, signatures of listers, date of receipt. Arr. alph. by surname of taxpayer by years. No index. Hdw. on printed forms. 9 x 4 x 4. 5 bundles, 1934-38, in filing cabinet; 1 bundle, 1939--, in suitcase.

54. QUADRENNIAL APPRAISAL OF REAL ESTATE, 1860-70, 1878-82, 1890--. 18 vols. Title varies: Quintennial Valuation, 1860, 1 vol.; Quinquennial Valuation for the Grand List, 1865-70, 2 vols.; Grand List (Quadrennial Valuation), 1878, 1 vol.; Quadrennial Valuation of the Real Estate, 1882, 1890-1910,

1. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 1, see entry 6.
2. Ibid., vols. 1-3, 5, 6, vol. for 1884-1915, passim.
3. Ibid., vol. for 1884-1915, p. 249.
4. Ibid., vols. for 1884--, passim.
5. Laws of Vermont, 1860, No. 23.

(55-57)

Treasurer

7 vols.

Record of real estate appraisals, showing name of owner, description of each parcel of real estate including estimated number of acres if known; appraised valuation; remarks; incorporated village, school or fire district, ward or other municipal division wherein such taxable real estate is located. Entered alph. by first letter of surname of taxpayer. No index. Hdw. under printed headings. 36-230 pp. $15\frac{1}{2} \times 10\frac{1}{4} \times \frac{1}{4}$ to $11 \times 17 \times \frac{1}{2}$. 16 vols., 1860-70, 1878-82, 1890-1930, in library closet; 2 vols., 1934-- , in safe.

55. ABSTRACT OF THE INDIVIDUAL LISTS AND GRAND LIST, 1820, 1826-30, 1832-- . 115 vols. Title varies: Grand List, 1820, 1826-30, 1832-1911, 86 vols.

Name and address of taxpayer, description of property, real and personal valuation, exemptions, offsets, total assessments, grand list (1% of assessed value), grand list total; final oath of listers, oath as to having assessed the true valuation of property, date and signatures of listers, date and signature of justice of peace or clerk.

For printed report of grand list summaries, 1921-- , see entry 7-ix.

Also contains:

- i. Record of Ratable Polls, 1880-- , entry 56.

Entered alph. by first letter of surname of owner. No index. Hdw. under printed headings. 17 vols., 1820, 1826-30, 1832-42, condition poor. 30-240 pp. $18 \times 12 \times \frac{1}{2}$ to $10\frac{3}{4} \times 17 \times 1$. 17 vols., 1820, 1826-30, 1832-42, in attic; 77 vols., 1843-1919, in library closet; 18 vols., 1920-37, in rack in office; 3 vols., 1938-- , in safe.

56. RECORD OF RATABLE POLLS, 1919-21, 1926, 1933-- . 12 vols. 1880-- in Abstract of the Individual Lists and Grand List, entry 55-i.

Name and residence of taxpayer, amount of polls for town tax, statement of exemptions, lister's certification as to correctness of contents, date, signatures of listers. Entered alph. by first letter of surname of taxpayer. No index. Hdw. under printed headings. 50 pp. $15\frac{1}{2} \times 10\frac{1}{2} \times \frac{1}{4}$. 9 vols., 1919-21, 1926, 1933-37, in library closet; 3 vols., 1938-- , in safe.

57. LIST BOOK, 1857-1911. 55 vols.

Listing of personal property, showing number and estimated value of horses, oxen, neat stock, sheep, swine, bees, watches, pianos, and organs; amount and value of produce; cash on hand; liabilities; total taxable amount of property; number of polls. Entered alph. by first letter of surname of owner. No index. Hdw. 170-190 pp. $12\frac{3}{4} \times 8 \times \frac{3}{4}$ to $13\frac{1}{4} \times 8\frac{1}{2} \times \frac{3}{4}$. In library closet.

IV. TREASURER

At the first recorded annual town meeting held March 12, 1782,¹ and

1. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 1, see entry 6.

at each annual meeting thereafter a town treasurer has been elected to serve for a term of one year.¹ In 1929 the treasurer was added as a member of the board for abatement of taxes.²

For printed copy of financial reports for voters, see entry 7-xxviii.

58. (TREASURER'S ACCOUNTS), 1828-74, 1913--. 4 vols.
Record of receipts and disbursements. Receipts show date received, name of payer, amount received. Disbursements show date paid, name of payee, purpose, order number and amount; after 1913 amount entered under different departments by whom orders were drawn. Chron. entry. No index. Hdw. Vol. for 1913-25, condition fair. 240-300 pp. 12 x 7 $\frac{1}{2}$ x 1 $\frac{1}{2}$ to 17 x 15 $\frac{1}{2}$ x 1 $\frac{1}{2}$. 2 vols., 1828-74, 1913-25, at residence of town treasurer; 2 vols., 1925--, in safe of George H. Parker, treasurer.

59. (CANCELED ORDERS OF TOWN OFFICERS), 1928--. 12 bundles.
Original orders issued by various town officers, showing name of payee; date, number, purpose, and amount of order; signature(s) of issuing officer(s); indorsements. These orders are in the form of a check and directly cashable. No obvious arr. No index. Hdw. on printed forms. 9 x 3 x 5. At residence of George H. Parker, treasurer.

60. (CANCELED CHECKS), 1929--. 1 bundle.
Showing name of payee, date, amount, and number of check; signature of treasurer; indorsements; bank cancellation. Arr. chron. No index. Hdw. on printed forms. 3 $\frac{1}{2}$ x 9 x 1 $\frac{1}{2}$. At residence of George H. Parker, treasurer.

61. (CHECK BOOK STUBS), 1929--. 1 vol.
Showing name of payee; number, date, purpose, and amount of check; balance. Chron. entry. No index. Hdw. on printed forms. 400 stubs, 9 $\frac{1}{2}$ x 12 x 1. At residence of George H. Parker, treasurer.

62. LEDGER (Property Tax Rate Books), 1924--. 17 vols.
Record of property taxes assessed, showing name of taxpayer; amount of grand list; tax for roads, poor, schools, and general expense; total tax; date and amount paid; balance due; 1929-35 adds amount of flood tax. Tax warrant, showing date of warrant, instructions to treasurer. and signature of justice of peace. Entered alph. by first letter of surname of taxpayer. No index. Hdw. 136 pp. 6 $\frac{3}{4}$ x 4 $\frac{1}{4}$ x $\frac{1}{4}$. At residence of George H. Parker, treasurer.

63. LEDGER (Poll Tax Rate Books), 1933--. 8 vols.
Record of poll taxes assessed, showing name of taxpayer, amount of tax, date of payment; tax warrant, showing date of warrant, instruction to treasurer, signature of justice of peace. Entered alph. by first let-

1. Record of Town Meetings (and Miscellaneous Records), vols. 1-3, 5, 6, vols. for 1884--, passim, see entry 6.

2. Laws of Vermont, 1929, No. 54.

(64)

Trustees of Public Money;
Auditors; Tax Collector

ter of surname of taxpayer. No index. Hdw. 100 pp. $6\frac{3}{4}$ x $4\frac{1}{4}$ x $\frac{1}{4}$. At residence of John T. Pickett, tax collector.

64. (TAX RECEIPTS), 1935--. 5 bundles.

Carbon copies of tax receipts, showing name of taxpayer, itemized list of taxes, discounts, total tax due, date and amount paid, signature of treasurer. Arr. alph. by first letter of surname of taxpayer. No index. Hdw. on printed forms. 5 x $7\frac{1}{2}$ x 5. At residence of George H. Parker, treasurer.

V. TRUSTEES OF PUBLIC MONEY

Three trustees of public money were elected at the annual meeting held March 7, 1837.¹ Three trustees were elected annually in 1838-85, and two in 1886-1920, after which there is no record of an election or appointment to this office.² This office kept no records.

VI. AUDITORS.

At the annual meeting held March 8, 1791 the town elected a committee of five to settle and adjust the accounts of the town officers.³ This procedure was followed until 1816 although the number of members varied from two to five.⁴ In 1816 two committees of three members each were elected. Such committees were elected annually during the years 1817-40.⁵ Three auditors were elected at the annual meeting held March 2, 1841,⁶ and this procedure was followed annually in the years 1842-1916.⁷ At the annual meeting held March 6, 1917 three auditors were elected for the following terms: one for one year, one for two years, and one for three years.⁸ Since that time one auditor has been elected annually for a term of three years.⁹

For printed copy of financial reports for voters, see entry 7-i.

VII. TAX COLLECTOR

The first tax collector was elected for a one year term at the first recorded annual meeting held March 12, 1782.¹⁰ A tax collector was elected for a one year term in 1783-85, 1869-1933, and 1936 to

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1. Record of Town Meetings (and Miscellaneous Records), vol. 5, p. 153, see entry 6.
 2. Ibid., vols. 5, 6, vols. for 1884--, passim.
 3. Ibid., vol. 1, p. 74.
 4. Ibid., vols. 1-3, passim.
 5. Ibid., vols. 1-3, 5, passim.
 6. Ibid., vol. 5, p. 214.
 7. Ibid., vols. 5, 6, vols. for 1884--, passim.
 8. Ibid., vol. for 1915--, p. 18.
 9. Ibid., passim.
 10. Ibid., vol. 1, p. 1.

Board for Abatement of Taxes;
Board of Civil Authority

(65-66)

date.¹ During the years 1786-1868, 1934-35, the first constable acted as tax collector.² In 1869-1927 the office of tax collector was auctioned off to the lowest bidder, who was then elected.³

For printed copy of financial reports for voters, see entry 7-xxv.

65. (DELINQUENT TAX RECEIPTS), 1925--. 15 vols.

Carbon copies of receipts. Property tax, showing name of taxpayer; general, highway, school, and special taxes; interest charge; collector's fee; date and amount of installment payments; total tax; date of payment; signature of collector. Poll tax, showing name of taxpayer, itemized list of taxes, interest, interest charge, collector's fee, total tax, date of payment, notation of tax abatements, signature of collector. Entered alph. by first letter of surname of taxpayer. No index. Hdw. on printed forms. 100-150 pp. 3 x 6 x $\frac{1}{2}$ to $4\frac{1}{2}$ x 11 x $1\frac{1}{2}$. At residence of John F. Pickett, tax collector.

VIII. BOARD FOR ABATEMENT OF TAXES

The board for abatement of taxes, consisting of the selectmen, town clerk, listers, and justices of the peace, was created by an act of the legislature in 1860.⁴ In 1929 the treasurer was added as a member of this board.⁵ During the years 1839 to 1860 the duties of this office were performed by the board of civil authority.⁶ Prior to 1839 the justices of the peace and selectmen meeting with two or more listers abated taxes.⁷

For report of abatements, see entry 7-xxiv.

66. (BOARD FOR ABATEMENT OF TAXES, MEETINGS OF), 1915--. In vol. for 1915-- of Record of Town Meetings (and Miscellaneous Records), entry 6-iii.

Minutes, showing abatement of taxes, name of taxpayer, year and amount of tax abated, date recorded, and clerk's attest.

IX. BOARD OF CIVIL AUTHORITY

The board of civil authority consisting of the selectmen and justices of the peace was constituted by an act of the legislature in 1839.⁸ In 1892 the law was revised and the town clerk was added as a member of this board.⁹ Prior to 1839 the duties were performed by the

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1. Record of Town Meetings (and Miscellaneous Records), vols. 1-3, 5, 6, vols. for 1884--, passim, see entry 6.
 2. Ibid., vols. 1-3, 5, 6, vol. for 1915--, passim.
 3. Ibid., vol. 6, vols. for 1884--, passim.
 4. Laws of Vermont, 1860, No. 23.
 5. Ibid., 1929, No. 54.
 6. Revised Statutes of Vermont, 1839, ch. 13, sec. 49.
 7. Statutes of the State of Vermont, 1787, pp. 151, 152.
 8. Revised Statutes of Vermont, 1839, ch. 13, sec. 49.
 9. Laws of Vermont, 1892, No. 52, sec. 1.

(67-69)

School Directors

selectmen and justices of peace, but no specific name was given to the office.¹ During the years 1839-60 the duties of the office of the board for abatement of taxes were performed by this board.²

67. (BOARD OF CIVIL AUTHORITY, MEETINGS OF), 1915--. In vol. for 1915-- of Record of Town Meetings (and Miscellaneous Records), entry 6-iv.

Minutes, showing date of meeting, revision of check lists.

X. SCHOOL DIRECTORS

Three school trustees were elected at the annual meeting held March 11, 1788.³ Three trustees were elected annually through 1827, except for the years 1811-24 when two were elected.⁴ At the annual meeting held March 25, 1828 the town elected a school committee of three members.⁵ Committees of three or five members were elected during the years 1829-33.⁶ The next record is of the election of a superintendent of common schools at the annual meeting held March 2, 1847.⁷ A superintendent was elected annually in the years following until 1893.⁸ At the annual meeting held March 7, 1893 the town elected three school directors as follows: one for a term of one year, one for two years, and one for three years.⁹ Since that time one school director has been elected annually for a term of three years.¹⁰

For printed copy of financial reports for voters, see entry 7-xix; for superintendent's reports, see entry 7-xxiii.

68. (ORGANIZATION OF SCHOOL DIRECTORS, MEETINGS FOR), 1915--. In vol. for 1915-- of Record of Town Meetings (and Miscellaneous Records), entry 6-xix.

Showing date of meeting, election of officers, date recorded, and clerk's attest.

69. VERMONT SCHOOL REGISTERS, 1879--. 494 vols.

Questionnaire of teacher, certification of report by teacher, questionnaire of superintendent, list of pupils, visitors' register, memoranda by teacher; daily report giving name and age of pupil, grade, number of days of attendance and absence, times tardy and dismissed; list of transfers, occasionally list of teachers, annual school statistics by

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1. Statutes of the State of Vermont, 1787, pp. 151, 152.
 2. Revised Statutes of Vermont, 1839, ch. 13, sec. 49.
 3. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 53, see entry 6.
 4. Ibid., vols. 1-3, 5, passim.
 5. Ibid., vol. 5, p. 43.
 6. Ibid., passim.
 7. Ibid., p. 307.
 8. Ibid., vols. 5, 6, vol. for 1884-1915, passim.
 9. Ibid., vol. for 1884-1915, p. 86.
 10. Ibid., vols. for 1884--, passim.

School Directors

(70-74)

teacher, record of registration of pupils, list of re-entries and withdrawals. Attendance records arr. alph. by first letter of surname of pupil; no obvious arr. for remainder of vol. No index. Hdw. on printed forms. Aver. 15 pp. 11 x $8\frac{1}{2}$ x $1\frac{1}{8}$. In attic.

70. STATISTICAL REPORT OF SCHOOLS, 1920--. 20 vols.

Copy of statistical reports of superintendent of schools, school directors, and occasionally prudential committee of school district to State Board of Education, showing location of schools, signatures and addresses of superintendents, table under schools, school attendance, elementary teachers, high school teachers, transportation and union of schools, high school and advanced instruction, miscellaneous; school directors' report, showing affidavit as to correctness of statement under tables such as, receipts and expenditures, transportation and board of pupils, trained teachers employed in rural schools, with amount of rebate per week, date of report and signatures of school directors; occasionally show questionnaire of information showing pupil progress, promotion record, health service, school tax, valuations and assessments, receipts and expenditures, signatures of prudential committee and superintendent. No obvious arr. No index. Hdw. on printed forms. Aver. 15 pp. 11 x $8\frac{1}{2}$ x $1\frac{1}{16}$. 18 vols., 1920-37, in attic; 2 vols., 1938--, in safe.

For related reports, see entries 7-xix, 7-xxiii.

71. SCHOOL DIRECTORS' ACCOUNT BOOK, 1917--. 1 vol.

School directors' accounts with the town treasurer, showing date, order number, name of payee, amount of payment for teachers' salaries, text books, fuel and lights, transportation, supplies, school directors' services and expenses, repairs, furniture, water, janitor's services, tuition and sundries. Chron. entry. No index. Hdw. under printed headings. 240 pp. 16 x $11\frac{1}{4}$ x $1\frac{1}{2}$. At residence of Van Buren Slack, school director.

72. (ORDER BOOK STUBS), 1925--. 31 vols.

Name of payee, number, amount, date, and purpose of order. Chron. entry. No index. Hdw. on printed forms. 100 stubs, $3\frac{1}{4}$ x $2\frac{3}{4}$ x 1. At residence of Van Buren Slack, school director.

73. (SCHOOL DISTRICT RECORDS), 1795-1861. 3 vols.

Records for district number 3, 1795-1851; and number 7, 1811-61; showing warnings and minutes for school districts. Warnings show place and date meeting to be held, purpose of meeting, date of warning, and signatures of district clerks. Minutes show date meeting held, action taken by voters on articles of the warning and other school affairs, district clerk's attest. Treasurers' reports, showing itemized list of receipts and expenditures and balances, name of signer-district treasurer, clerk's attest. Chron. entry. No index. Hdw. 220-360 pp. $7\frac{3}{4}$ x $6\frac{3}{8}$ x $\frac{3}{4}$ to $8\frac{1}{4}$ x $6\frac{3}{4}$ x $1\frac{1}{4}$.

74. (SCHOOL CENSUS), 1804, 1822-38, 1839-56. 1804 in vol. 2 of Record of Town Meetings (and Miscellaneous Records), entry 6-xxi; 1822-38 in (Marriages and Miscellaneous) Records, entry 41-vi; 1839-56 in (Miscellaneous) Record, entry 40-xi.

Showing names of family heads, number of children of school age, age

(75-77)

Road Commissioner;
Overseer of Poor

limitations, district name or number, attest of district clerk, date recorded, and clerk's attest; 1822 adds length of school term; 1840 adds itemized expenditures.

XI. ROAD COMMISSIONER

Three highway surveyors were elected at the first recorded annual meeting held March 12, 1782.¹ From this year through 1892, highway surveyors were elected annually for each district, the number increasing from three to twenty, with the exception of the year 1890 when the selectmen acted as highway surveyors.² At the annual meeting held March 7, 1893 the town elected a road commissioner for a term of one year,³ and this procedure has been continued to date.⁴

For printed copy of financial reports for voters, see entry 7-xviii.

75. (RECORD OF ORDERS), 1929-32. 2 vols.

Record of orders drawn by road commissioner, showing date, name of payee, number, purpose, and amount of order. Chron. entry. No index. Vol. for 1929-30, hdw.; vol. for 1931-32, hdw. under printed headings. 84-200 pp. $8\frac{1}{2} \times 7 \times \frac{1}{4}$ to $11 \times 8\frac{1}{2} \times \frac{3}{4}$. In office of town clerk.

76. (ORDER BOOK STUBS), 1938--. 8 vols.

Name of payee, date, purpose, and amount of order. Chron. entry. No index. Hdw. on printed forms. 100 stubs, $3\frac{1}{4} \times 2\frac{3}{4} \times \frac{1}{2}$. At residence of Henry Blood, road commissioner.

XII. OVERSEER OF POOR

The first overseer of poor was elected at the annual meeting held March 12, 1816,⁵ the selectmen having acted in that capacity previous to this time.⁶ Since 1816 an overseer of poor has been elected annually for a term of one year.⁷

77. (RECORD OF ORDERS), 1926-33, 1935--. 4 vols., 1 bundle.

Record of orders drawn by overseer of poor, showing name of payee, date, purpose, and amount of order; total expenditure; dates and amounts of receipts; total receipts; classified statement of special accounts as overseer's services and expenses, wood, care of tramps, WPA sewing project with list of garments made, commodities distributed. Entered alph. by first letter of surname of payee. No index. Vol. for 1925-33, hdw.;

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1. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 1, see entry 6.
 2. Ibid., vols. 1-3, 5, 6, vol. for 1884-1915, passim.
 3. Ibid., vol. for 1884-1915, p. 86.
 4. Ibid., vols. for 1884-- , passim.
 5. Ibid., vol. 3, p. 82.
 6. Ibid., vols. 1-3, passim.
 7. Ibid., vols. 3, 5, 6, vols. for 1884-- , passim.

Moderator; Library Trustees;
Constable

(78)

vols. for 1935-- , bundle for 1938-39 , typewritten. Vols., 1926-33, 1935-- , 150-200 pp. $11 \times 8\frac{1}{2} \times \frac{3}{4}$ to $12\frac{1}{2} \times 10 \times \frac{3}{4}$; bundle, 1938-39, $11 \times 8 \times \frac{1}{4}$. 3 vols., 1926-33, 1935-38, in office of town clerk; 1 vol.; 1939-- , and 1 bundle, 1938-39, in desk at residence of Vera Archaki, overseer.

78. (ORDER BOOK STUBS), 1938-- . 8 vols.

Name of payee, date, purpose, and amount of order. Chron. entry. No index. Hdw. on printed forms. 100 stubs, $8\frac{1}{4} \times 2\frac{3}{4} \times \frac{1}{2}$. In desk as residence of Vera Archaki, overseer.

XIII. MODERATOR

A moderator was elected at the first recorded annual meeting held March 12, 1782 for a term of one year,¹ and this procedure has been followed annually since that time.² This office keeps no records.

XIV. LIBRARY TRUSTEES

Three library trustees were elected for one year terms at the annual meeting held March 1, 1870,³ and this procedure was followed each year until 1937.⁴ At the annual meeting held March 2, 1937 five library trustees were elected for the following terms: one for one year, one for two years, one for three years, one for four years, and one for five years.⁵ Since that time one trustee has been elected annually for a term of five years.⁶ This office keeps no records.

For printed copy of librarian's reports for voters, see entry 7-xii.

XV. CONSTABLE

One constable was elected for a one year term at the first recorded annual meeting held March 12, 1782.⁷ From that time to date a first constable has been elected annually.⁸ In 1862 and subsequently to date a second constable has been elected annually.⁹ For the years 1786-1868, 1934-35, the first constable acted as tax collector.¹⁰ This office keeps no records.

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1. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 1, see entry 6.
 2. Ibid., vols. 1-3, 5, 6, vols. for 1884-- , passim.
 3. Ibid., vol. 6, p. 204.
 4. Ibid., vol. 6, vols. for 1884-- , passim.
 5. Ibid., vol. for 1915-- , p. 217.
 6. Ibid., passim.
 7. Ibid., vol. 1, p. 1.
 8. Ibid., vols. 1-3, 5, 6, vols. for 1884-- , passim.
 9. Ibid., vol. 6, vols. for 1884-- , passim.
 10. Ibid., vols. 1-3, 5, 6, vol. for 1915-- , passim.

(79-80)

Cemetery Commissioners;
Sextons; Town Agent

XVI. CEMETERY COMMISSIONERS

At the annual meeting held March 6, 1866 the town elected five cemetery commissioners for the following terms: one for one year, one for two years, one for three years, one for four years, and one for five years.¹ In the years 1867-78 one commissioner was elected annually for a term of five years.² In 1878 the town voted to abolish this office. At the annual meeting held March 5, 1895 the town elected a trustee of cemetery funds,³ and one such officer was elected annually thereafter until 1908.⁴ At the annual meeting held March 3, 1908 three cemetery commissioners were elected for the following terms: one for one year, one for two years, and one for three years.⁵ Since that time one commissioner has been elected annually for a term of three years.⁶

For printed copy of financial reports for voters, see entries 7-v and 7-vi.

79. (CEMETERY ACCOUNTS), 1925--. 1 vol. (1).

Record of cemetery funds, showing name and amount of funds, balance on hand, interest, expenditure, balance; total receipts, disbursements, balance. Chron. entry. No index. Hdw. 152 pp. 14 x 10 $\frac{1}{2}$ x $\frac{1}{2}$. In desk at residence of Fred W. Perkins, cemetery commissioner.

80. ORDER BOOK STUBS, 1938--. 2 vols.

Name of payee, number, amount, date, and purpose of order. Chron. entry. No index. Hdw. on printed forms. 100 stubs, 3 $\frac{1}{4}$ x 11 x $\frac{1}{2}$. In desk at residence of Fred W. Perkins, cemetery commissioner.

XVII. SEXTONS

Three sextons were elected for one year terms at the annual meeting held March 3, 1806.⁷ Three or four sextons were elected annually for one year terms in 1807-1936.⁸ In 1937 and annually thereafter four sextons have been appointed by the cemetery commissioners.⁹ This office keeps no records.

XVIII. TOWN AGENT

A town agent was elected for a one year term at the annual meeting held March 2, 1841,¹⁰ and this procedure has been followed annually

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1. Record of Town Meetings (and Miscellaneous Records), vol. 6, p. 157, see entry 6.
 2. Ibid., passim.
 3. Ibid., vol. for 1884-1915, p. 107.
 4. Ibid., passim.
 5. Ibid., p. 236.
 6. Ibid., vols. for 1884-- , passim.
 7. Ibid., vol. 2, p. 5.
 8. Ibid., vols. 2, 3, 5, 6, vols. for 1884-- , passim.
 9. Ibid., vol. for 1915-- , passim.
 10. Ibid., vol. 5, p. 214.

Town Grand Jurors; Board of
Health; Fence Viewers

(81)

since that time with the exception of the years 1877-78, 1890-97, 1899-1918, when the selectmen were elected to this office.¹ This office keeps no records.

XIX. TOWN GRAND JURORS

The town elected a town grand juror for a one year term at its first recorded annual meeting held March 12, 1782,² and this procedure was followed annually through 1808. Since 1808 two grand jurors have been elected for one year terms annually to date.³ This office keeps no records.

XX. BOARD OF HEALTH

An act of the legislature in 1892 required the Commissioner of the State Board of Health to appoint a health officer in each town.⁴ At present the State Board of Health upon recommendation of the selectmen of the town appoints a health officer to serve for a three year term and until his successor is appointed.⁵ The selectmen of the town and the health officer constitute the local board of health and the health officer is the secretary and executive officer of this board.⁶

For printed copy of health officer's reports for voters, see entry 7-xi.

XXI. FENCE VIEWERS

Three fence viewers were elected for one year terms at the first recorded annual meeting held March 12, 1782.⁷ From 1783-1906 fence viewers were elected annually, the number varying from two to four.⁸ In 1907 and annually since that time the selectmen have appointed three fence viewers.⁹

81. RECORDS (Fence Division Agreements and Fence Viewers' Decisions), 1881-1916. 1 vol. 1785-87, 1827, 1830, 1833-34, 1843-58, 1863-70 in vols. 2, 10-11, 13-18 of Land (and Miscellaneous) Records, entry 13-x.

Contains:

- i. Fence division agreements, scattered dates 1881-1916, showing date of agreement, names of disputants, description of fence line, agreed point of division, names of signers-disputants,

-
1. Record of Town Meetings (and Miscellaneous Records), vol. 6, vols. for 1884-- , passim, see entry 6.
 2. Ibid., vol. 1, p. 1.
 3. Ibid., vols. 1-3, 5, 6, vols. for 1884-- , passim.
 4. Laws of Vermont, 1892, No. 92.
 5. Public Laws of Vermont, 1933, ch. 219, secs. 5275, 5279.
 6. Ibid., secs. 5278, 5279.
 7. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 1.
 8. Ibid., vols. 1-3, 5, 6, vol. for 1884-1915, passim.
 9. Ibid., vols. for 1884-- , passim.

(82)

Poundkeepers; Sealer of
Weights and Measures;
Inspector of Leather

date recorded, and clerk's attest.

ii. (Fence Viewers' Decisions), 1882, 1889, 1897, entry 82.

Chron. entry. Indexed alph. by first letter of surname of both disputants. Hdw. 430 pp. $13\frac{3}{4}$ x $8\frac{3}{4}$ x 1.

82. (FENCE VIEWERS' DECISIONS), 1837, 1839, 1846-57, 1882, 1889, 1892, 1897. 1837 in (Marriages and Miscellaneous) Records, entry 41-iii; 1839, 1846-57, 1892 in vols. 12, 13-16, 21 of Land (and Miscellaneous) Records, entry 13-v; 1882, 1889, 1897 in Records (Fence Division Agreements and Fence Viewers' Decisions), entry 81-ii.

Fence viewers' decisions, showing location of fence, date of decision, names of disputants, decision, names of signers-fence viewers, date recorded, and clerk's attest.

XXII. POUNDKEEPERS

A poundkeeper was elected at the first recorded annual meeting held March 12, 1782, for a term of one year.¹ One poundkeeper was elected annually in 1783-1833, and two in 1834-1906.² In 1907 and annually thereafter the selectmen appointed from two to six poundkeepers.³ This office keeps no records.

XXIII. SEALER OF WEIGHTS AND MEASURES

A sealer of weights and measures was elected for a one year term at the first recorded annual meeting held March 12, 1782,⁴ and this procedure was followed annually during the years 1783-1866⁵ after which there is no record of an election or appointment to this office. This office kept no records.

XXIV. INSPECTOR OF LEATHER

An inspector of leather, often called leather sealer or sealer of leather, was elected for a one year term at the first recorded annual meeting held March 12, 1782.⁶ One leather inspector was elected annually in 1783-1840, 1860-62, and 1876; two in 1841-59 and 1863-75.⁷ After 1876 there is no record of an election or appointment to this office. This office kept no records.

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1. Record of Town Meetings (and Miscellaneous Records), vol. 1, p. 1, see entry 6.
 2. Ibid., vols. 1-3, 5, 6, vol. for 1884-1915, passim.
 3. Ibid., vols. for 1884--, passim.
 4. Ibid., vol. 1, p. 1.
 5. Ibid., vols. 1-3, 5, 6, passim.
 6. Ibid., vol. 1, p. 1.
 7. Ibid., vols. 1-3, 5, 6, passim.

Inspector of Lumber, Shingles,
and Wood; Weigher of Coal; Ty-
thingmen; Haywards; Tree Warden

XXV. INSPECTOR OF LUMBER, SHINGLES, AND WOOD

The town elected two surveyors of wood and lumber for one year terms at the annual meeting held March 6, 1877.¹ Two surveyors were again elected in 1883-90, 1897-98, and 1900; and four in 1878-80 with no record of an election or appointment to this office during the intervening years.² In 1907 and since that time surveyors of wood and lumber have been appointed annually by the selectmen as follows: two in 1907-16 and three in 1917 to date.³ This office keeps no records.

XXVI. WEIGHER OF COAL

Two weighers of coal were elected for terms of one year at the annual meeting held March 7, 1911⁴ and two such officers were elected annually thereafter through 1929.⁵ In 1930 and annually thereafter one weigher of coal has been appointed by the selectmen.⁶ This office keeps no records.

XXVII. TYTHINGMEN

Two tythingmen were elected for terms of one year at the first recorded annual meeting held March 12, 1782.⁷ Tythingmen were elected annually thereafter through 1840 the number varying from two to four.⁸ This non-record keeping office was discontinued after 1840.

XXVIII. HAYWARDS

The town elected three haywards for one year terms at the first recorded annual meeting held March 12, 1782.⁹ Thereafter from three to thirty-one haywards were elected annually through 1841 after which year the office was discontinued.¹⁰ This office kept no records.

XXIX. TREE WARDEN

A tree warden was elected at the annual meeting held March 7, 1911¹¹ for a term of one year and this procedure was followed in 1912-17 and

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1. Record of Town Meetings (and Miscellaneous Records), vol. 6, p. 295, see entry 6.
 2. Ibid., vol. 6, vol. for 1884-1915, passim.
 3. Ibid., vols. for 1884-- , passim.
 4. Ibid., vol. for 1884-1915, p. 267.
 5. Ibid., vols. for 1884-- , passim.
 6. Ibid., vol. for 1915-- , passim.
 7. Ibid., vol. 1, p. 1.
 8. Ibid., vols. 1-3, 5, passim.
 9. Ibid., vol. 1, p. 1.
 10. Ibid., vols. 1-3, 5, passim.
 11. Ibid., vol. for 1884-1915, p. 267.

Tree Warden

1919-36.¹ In 1918 and from 1937 to date one tree warden has been appointed by the selectmen.² This office keeps no records.

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1. Record of Town Meetings (and Miscellaneous Records), vols. for 1884-- , passim, see entry 6.
 2. Ibid., vol. for 1915-- , passim.

PROCTORSVILLE VILLAGE

1907

HISTORICAL SKETCH

The incorporated village of Proctorsville is located in the southwestern part of the town of Cavendish at the junction of State Routes 103 and 131. The village is built on the banks of the Black River at a point where water power was available and brought about a considerable industrial development in the community.

A petition to have the boundaries of the village determined by the selectmen of the town was filed on February 18, 1907.¹ The boundaries were recorded on February 20, 1907.² These boundaries were the same as those of Fire District No. 1 of Cavendish, established in 1883.³ To comply with the requirements of the statutes, the boundaries are recorded again as boundaries of Proctorsville.⁴

The inhabitants of the village met on March 3, 1907, accepted the boundaries, and elected the following officers: George A. Grant, moderator, George H. Parker, clerk and treasurer, C. E. Ordway, J. M. Jewell, S. E. Emery, W. W. Adams, and L. H. Lockwood, trustees, and Mathew Stewart tax collector.⁵ The number of trustees was reduced to three in 1937.⁶

The installation of electric street lights throughout the village was voted at the first meeting and money appropriated for that purpose.⁷ The village voted in 1911 to receive the property of Fire District No. 1.⁸ Additional equipment was purchased in 1921⁹ and in 1927.¹⁰

The incorporated village now exercises the powers of Fire District No. 1 which included the same area. The records of this district have not come to light.

Several efforts have been made without success to secure other improvements for the village such as sewers, a water system, and the establishment of the village as a highway district.¹¹

The census of 1910 does not list Proctorsville as an incorporated village. The population in 1920 was 564 and in 1930 was 669.¹²

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1. Land (and Miscellaneous) Records, vol. 23, p. 303, see entry 13.
 2. Ibid., p. 304.
 3. Ibid., vol. A, p. 640.
 4. Ibid., vol. 23, pp. 302, 303.
 5. (Village Meeting and Miscellaneous Records), p. 7, see entry 84.
 6. Ibid., p. 134.
 7. Ibid.
 8. Ibid., p. 14.
 9. Ibid., p. 98.
 10. Ibid., p. 110.
 11. Ibid., passim.
 12. U. S. Bureau of the Census, Fifteenth Census of the United States, 1930, Population, I, 1113.

GOVERNMENTAL ORGANIZATION

The village of Proctorsville was incorporated under the general statutes in 1907.¹ The bounds as established by the selectmen of the town were accepted by the voters on March 3, 1907. Officers were elected and by-laws adopted.² The inhabitants of any village containing 30 or more houses have the power to incorporate themselves under the general statutes without special action of the legislature.³ The village, under Vermont law, is a body politic and corporate, within the limits of the town, organized in order that those residing within its limits may exercise special privileges. It can sue and be sued, and hold and convey real and personal estate.

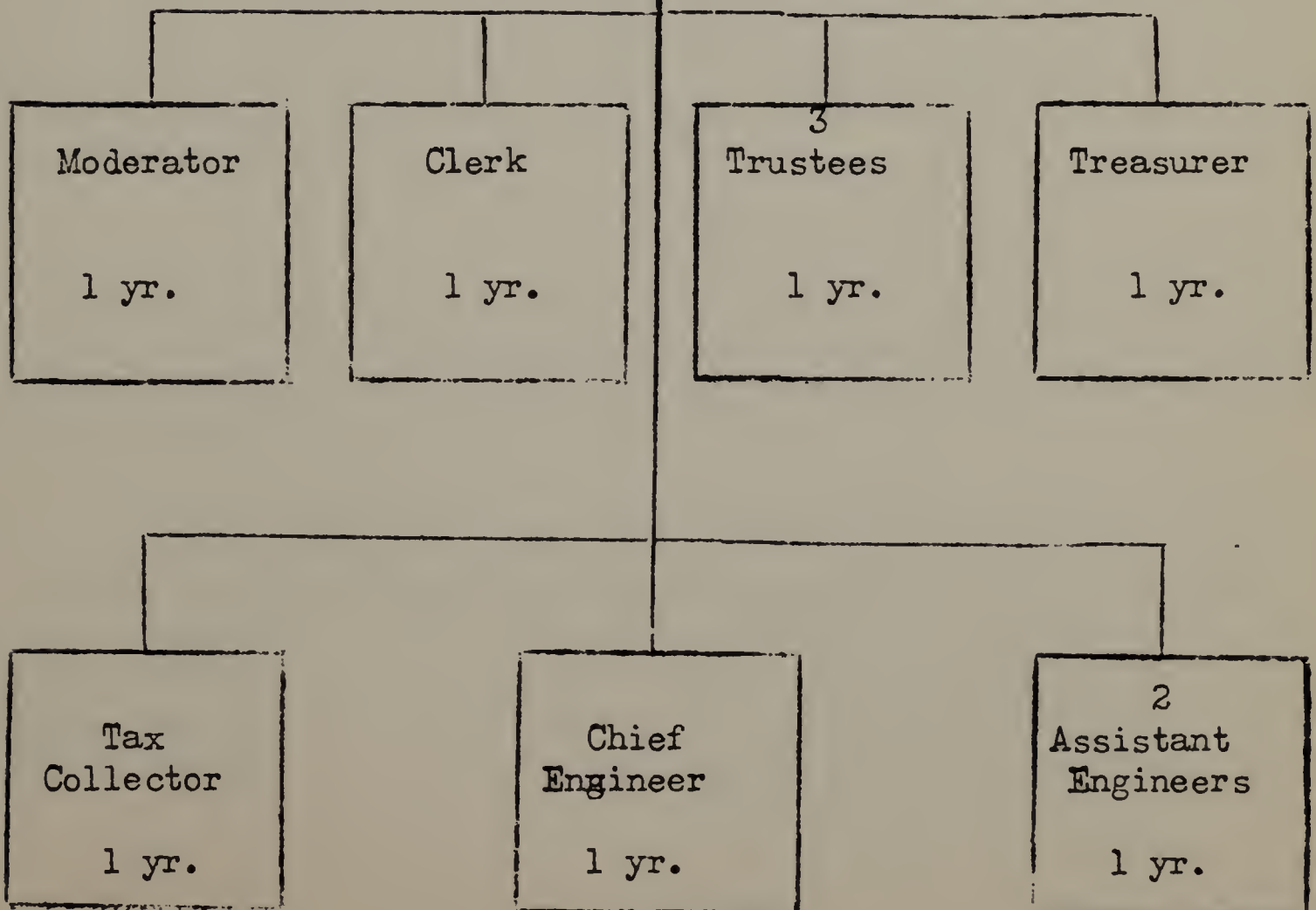
The Vermont village is virtually a model of the town within the town itself. It enjoys its share of funds available for highway purposes. It may float bonds in proportion to the grand list of the inhabitants living in the village within such limits as are provided by the general statutes or by special acts. The scope of its acts in the interests of its inhabitants is limited, in effect, only by their possible interference with rights specifically reserved to the town and to the State.

At the first meeting of the village, a moderator, clerk, treasurer, five trustees, and a tax collector were elected.⁴ Officers who have been added by election since that time are chief engineer and two assistant engineers.⁵ The duties of these village officers are described in the general statutes of Vermont in terms of the duties of town officers: viz, the moderator corresponds to the town moderator and has similar duties; the village clerk to the town clerk; the trustees to the selectmen, and like them, they make appointments to fill vacancies.⁶ The treasurer and collector may be bonded in the amount as prescribed and approved by the trustees to insure the satisfactory performance of their duties.⁷

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1. Public Statutes of Vermont, 1906, ch. 158.
 2. (Village Meeting and Miscellaneous Records), p. 7, see entry 84.
 3. Public Statutes of Vermont, 1906, sec. 3577.
 4. (Village Meeting and Miscellaneous Records), p. 7.
 5. Ibid., p. 17.
 6. Public Statutes of Vermont, 1906, secs. 3584, 3585.
 7. Ibid., sec. 3583.

ORGANIZATION CHART
VILLAGE OF PROCTORSVILLE

ANNUAL VILLAGE MEETING
1940



HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

Most of the records of the incorporated village of Proctorsville are kept comparatively free of fire hazards, being located at the Proctorsville bank in the custody of Clyde B. McNulty who serves as village treasurer and tax collector. The village meeting records are located at the residence of Park H. Pollard, clerk, and trustees' order book stubs are at the residence of Walter H. Amsden, trustee. These records may be inspected at reasonable hours by appointment.

I. CLERK

At the first meeting held March 3, 1907 a clerk was elected for a term of one year,¹ and this procedure has been followed annually to date.²

Governmental

83. (BOUNDARIES OF PROCTORSVILLE VILLAGE), 1907. In vol. 24 of Land (and Miscellaneous) Records, entry 13-ii; also in (Village Meeting and Miscellaneous Records), entry 84-i.

Petition, showing date of petition, address to selectmen, body of petition, names of signers-petitioners, date recorded, and clerk's attest; boundaries as approved by selectmen, showing date of survey, description of boundaries, names of signers-selectmen, date recorded, and clerk's attest.

84. (VILLAGE MEETING AND MISCELLANEOUS RECORDS), 1907--. 1 vol. Record of warnings and minutes of annual and special village meetings. Warnings show time and place meeting to be held, purpose of meeting, names of signers-trustees, date recorded, and clerk's attest. Minutes show date and place meeting held, election of officers, reports, actions taken by village upon the articles of the warning and other village affairs, date recorded, and clerk's attest.

Also contains miscellaneous recorded items, viz:

- i. (Boundaries of Proctorsville Village), 1907, entry 83.
 - ii. Officers' appointments, showing date of appointment, name of appointee, office held, term of office, names of signers-trustees, date recorded, and clerk's attest.
 - iii. Officers' oaths, showing date oath taken, name of officer sworn, office held, copy of oath, attest of justice of peace, date recorded, and clerk's attest.
 - iv. (Trustees' Meetings, Minutes of), 1908--, entry 85.
- Chron. entry. No index. Hdw. Looseleaf. 250 pp. 5½ x 7 x 1. At residence of Park H. Pollard, village clerk.

II. TRUSTEES

At the first meeting held March 3, 1907 five trustees were elected for a term of one year,³ This procedure was followed until 1937 when the number was reduced to three,⁴ and three trustees have been elected annually to date.⁵

1. (Village Meeting and Miscellaneous Records), p. 7, see entry 84.
2. Ibid., passim.
3. Ibid., p. 7.
4. Ibid., p. 134.
5. Ibid., passim.

(85-89)

Treasurer; Tax Collector

85. (TRUSTEES' MEETINGS, MINUTES OF), 1908--. In (Village Meeting and Miscellaneous Records), entry 84-iv.

Showing date meeting held, action taken by trustees upon village affairs, names of signers-trustees, date recorded, and clerk's attest.

86. (ORDER BOOK STUBS), 1925--. 8 vols.

Stubs of orders drawn by trustees, showing name of payee, number, date, purpose, and amount of order. Chron. entry. No index. Hdw. on printed forms. 100 stubs, $10 \times 3\frac{1}{2} \times \frac{1}{2}$. At residence of Walter H. Amsden, trustee.

87. (PAID ORDERS OF VILLAGE TRUSTEES), 1930--. 10 bundles.

Original orders issued by trustees, showing name of payee; date, number, amount, and purpose of order; signatures of issuing officers; indorsement; bank cancellation. No obvious arr. No index. Hdw. on printed forms. Aver. $3\frac{1}{2} \times 8 \times \frac{1}{2}$. At bank in custody of Clyde B. McNulty, treasurer.

III. TREASURER

At the first meeting held March 3, 1907 a treasurer was elected for a term of one year,¹ and this procedure has been followed annually to date.²

88. (TREASURER'S ACCOUNTS), 1916--. 1 vol.

Record of receipts and disbursements. Receipts show date of receipt, source and amount received. Disbursements show date of payment, number of order, name of payee, purpose and amount of payment, annual balance. Chron. entry. No index. Hdw. 100 pp. $8\frac{1}{4} \times 6\frac{1}{2} \times \frac{1}{2}$. At bank in custody of Clyde B. McNulty, treasurer.

IV. TAX COLLECTOR

At the first meeting held March 3, 1907 a tax collector was elected for a term of one year,³ and this procedure has been followed annually to date.⁴

89. (TAX RECEIPTS), 1938--. 6 vols.

Carbon copies of tax receipts, showing name of taxpayer, date and amount of tax paid, signature of collector. Entered alph. by first letter of surname of taxpayer. No index. Hdw. on printed forms. 125 pp. $4\frac{1}{2} \times 7 \times \frac{3}{4}$. At Proctorsville Bank, in custody of Clyde B. McNulty, collector.

1. (Village Meeting and Miscellaneous Records), p. 7, see entry 84.

2. Ibid., passim.

3. Ibid., p. 7.

4. Ibid., passim.

Moderator; Engineers

V. MODERATOR

At the first meeting held March 3, 1907 a moderator was elected for a term of one year,¹ and this procedure has been followed annually to date.² This office keeps no records.

VI. ENGINEERS

At a meeting held on May 7, 1912 the village elected a chief engineer and two assistant engineers,³ and this procedure has been followed annually to date.⁴ This office keeps no records.

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1. (Village Meeting and Miscellaneous Records), p. 7, see entry 84.
 2. Ibid., passim.
 3. Ibid., p. 17.
 4. Ibid., passim.

CAVENDISH FIRE DISTRICT NO. 2

1902

HISTORICAL SKETCH

Fire District No. 2 includes the hamlet of Cavendish and the territory immediately surrounding it. The district was organized ostensibly for fire protection but its activities have been confined to the installation and maintenance of street lights.

The selectmen of the town laid out the district pursuant to a petition of the inhabitants January 28, 1902. The bounds were to be one mile each way from the schoolhouse in district number seven, provided the district was that large, if not, to the bounds of the district.¹ The district was organized on May 10, 1902, the following officers being elected: Byron Spaulding, moderator; E. G. White, clerk; J. E. Gray, E. G. White, and William Malony, prudential committeemen; C. W. Whitcomb, treasurer; Fred W. Perkins, collector of taxes; C. D. Gay, chief engineer;² and J. E. Gay and D. J. Stimetts, assistant engineers.

The district bounds were revised in 1905 to conform to those of the Duttonsville Common School District.³ The district voted in 1910 to install electric lights.⁴

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1. Land (and Miscellaneous) Records, vol. 22, pp. 477, 478, see entry 13.
 2. (District Meetings and Miscellaneous Records), p. 6, see entry 91.
 3. Ibid., p. 32.
 4. Ibid., p. 43.

GOVERNMENTAL ORGANIZATION

Fire District No. 2 of Cavendish was established on May 10, 1902.¹ This action was pursuant to a petition of the inhabitants resident in the proposed fire district and under the provisions of the general statutes.² The statute provides that: upon application in writing of twenty or more freeholders of a town, residents of a proposed fire district, the selectmen may establish such proposed fire district, the extent of which shall not exceed two square miles, and define its limits. Fire districts thus created shall be named by number in the order of their establishment. The selectmen shall file a certificate of their proceedings in the office of the town clerk for record.³

Fire District No. 1 had been organized on April 9, 1883 pursuant to a petition required by the statutes. This district covered the territory included in school district No. 2 as it then was, and which now constitutes the village of Proctorsville.⁴ The village voted in 1911 to take over the property of Fire District No. 1⁵ but little else could be found regarding it and its records have not come to light.

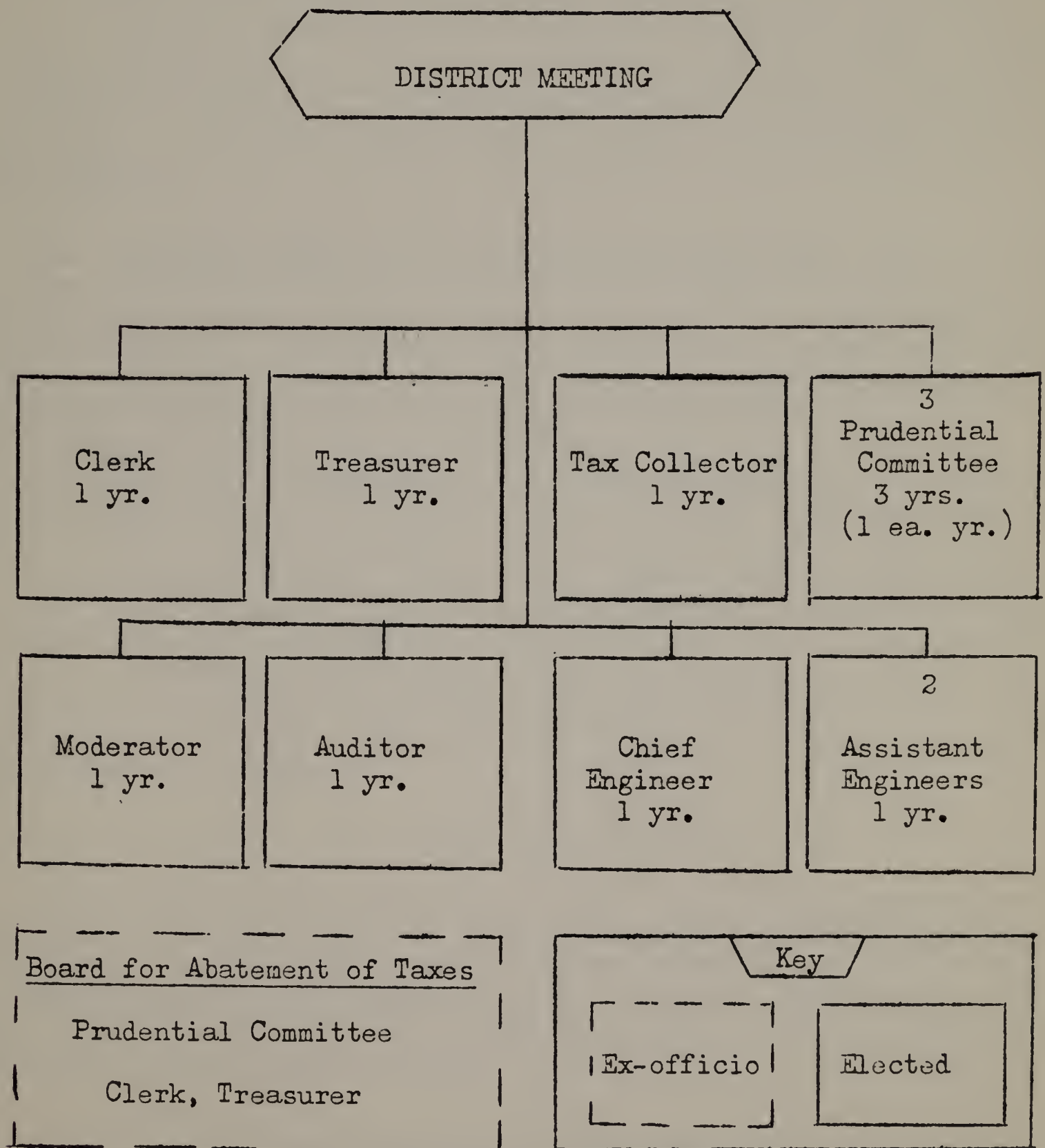
The voters of fire district No. 2 met on May 10, 1902 and elected the officers required by law. These were a moderator, clerk, treasurer, tax collector, auditor, three prudential committeemen, a chief engineer and two assistant engineers.⁶ The only change which has been made in this organization since that time was the adoption in 1912 of the system of electing prudential committeemen for a three year term, one being elected every year.⁷

Under the statutes, the fire district had powers to adopt such measures as it might determine to protect property in the district from damage by fire.⁸ The district is a body corporate of the inhabitants of the district entitled to vote in town meeting.⁹ The only one of the privileges of which the district has availed itself is the installation of street lights and an agreement with the village of Proctorsville to provide protection against fire.

In the State of Vermont, the establishment of fire districts is resorted to when the residents wish to enjoy some of the privileges of a village incorporation but where the residences are too scattered or too few to comply with the statutes on incorporated villages or where, for other reasons, it is desired to avoid the responsibilities of such incorporation.

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1. (District Meetings and Miscellaneous Records), p. 10, see entry 91.
 2. Vermont Statutes, 1894, ch. 143, as amended by Laws of Vermont, 1896, No. 64.
 3. Laws of Vermont, 1896, No. 64.
 4. Land (and Miscellaneous) Records, vol. A, p. 640, see entry 13.
 5. (Village Meetings and Miscellaneous Records), p. 14, see entry 84.
 6. (District Meetings and Miscellaneous) Records, p. 6.
 7. Ibid., p. 53.
 8. Vermont Statutes, 1894, ch. 143, sec. 3158.
 9. Ibid., sec. 3153.

CAVENDISH FIRE DISTRICT NO. 2 - 1940



HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

The records of Fire District No. 2 of Cavendish are at the residences and in the custody of the various officers of the district. District meeting records are kept by the clerk, William H. Butler. Records of the prudential committee are at the residence of W. Irving Huey, committeeman. Treasurer's accounts are in the custody of the treasurer, Leon S. Gay, who is also treasurer of the Duttonsville Common School District. Tax records are located at the residence of William Moore, who is also tax collector for the school district. These records may be inspected at reasonable hours by appointment.

I. CLERK

At the first meeting held May 10, 1902 a clerk was elected for a term of one year,¹ and this procedure has been followed annually to date.²

Governmental

90. (BOUNDARIES OF FIRE DISTRICT NO. 2), 1902, 1905. In vols. 22, 23 of Land (and Miscellaneous) Records, entry 13-i; also in (District Meetings and Miscellaneous Records), entry 91-ii. Petition, showing date, address to selectmen, body of petition, names of signers-petitioners, date recorded, and clerk's attest; boundaries as approved by selectmen, showing date of survey, description of boundaries, names of signers-surveyor and selectmen, date recorded, and clerk's attest.

91. (DISTRICT MEETINGS AND MISCELLANEOUS RECORDS), 1902--. 1 vol. Warnings and minutes of annual and special meetings. Warnings show date and place meeting to be held, purpose of meeting, names of signers-prudential committee. Minutes show date meeting held, election of officers, report of officers, action taken upon articles of warning and other district affairs, date recorded, and clerk's attest.

Also contains miscellaneous recorded items, viz:

- i. (Board for Abatement of Taxes, Meetings of), 1917--., entry 94.
- ii. (Boundaries of Fire District No. 2), 1902, 1905, entry 90.
- iii. Officers' appointments, 1919--., showing date of appointment, name of officer, office held, term of office, names of signers-prudential committee, date recorded, and clerk's attest.
- iv. Officers' resignations, scattered dates 1916--., showing name of officer, office held, date of resignation, name of signer-officer, date recorded, and clerk's attest.

Chron. entry. No index. Hdw. 288 pp. 10 $\frac{3}{4}$ x 8 x 1. At residence of William H. Butler, clerk.

II. PRUDENTIAL COMMITTEE

At the first meeting held May 10, 1902 a prudential committee of three members was elected for a term of one year,³ and this procedure was followed until January 1, 1912,⁴ at which time three members were elected for the following terms: one for one year, one for two years, and one for three years.⁵ Since 1912 one member has been elected annually for a term of three years.⁶

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1. (District Meetings and Miscellaneous Records), p. 6, see entry 91.
 2. Ibid., passim.
 3. Ibid., p. 6.
 4. Ibid., passim.
 5. Ibid., p. 53.
 6. Ibid., passim.

(92-94)

Treasurer; Auditors; Tax
Collector; Board for Abate-
ment of Taxes

92. (ORDER BOOK STUBS), 1939--. 1 vol.

Stubs of orders drawn by prudential committee, showing name of payee, date, number, purpose, and amount of order. Chron. entry. No index. Hdw. on printed forms. 100 stubs, $3\frac{1}{2} \times 4 \times \frac{1}{2}$. At residence of W. Irving Huey, prudential committeeman.

III. TREASURER

At the first meeting held May 10, 1902 a treasurer was elected for a term of one year,¹ and this procedure has been followed annually to date.²

93. (TREASURER'S ACCOUNTS), 1902--. 1 vol.

Record of receipts and disbursements. Receipts show date of receipt, source and amount received. Disbursements show date of payment, name of payee; number, purpose, and amount of order; annual balance. Chron. entry. No index. Hdw. 100 pp. $8\frac{1}{2} \times 7 \times \frac{1}{2}$. In office of treasurer, Leon S. Gay.

IV. AUDITORS

At the first meeting held May 10, 1902 an auditor was elected for a term of one year,³ and this procedure has been followed annually to date.⁴ This office keeps no records.

V. TAX COLLECTOR

At the first meeting held May 10, 1902 a tax collector was elected for a term of one year,⁵ and this procedure has been followed annually to date.⁶ At present the fire district and school district elect the same persons as tax collector and all records are shown in entry 100.

VI.. BOARD FOR ABATEMENT OF TAXES

The board for abatement of taxes consists of the prudential committee, district clerk, and the treasurer. In Cavendish Fire District No. 2 this board has functioned since 1917.

94. (BOARD FOR ABATEMENT OF TAXES, MEETINGS OF), 1917--. In (District Meetings and Miscellaneous Records), entry 91-i.

Showing date of meeting, names of taxpayers, year and amount of tax abated, date recorded, and clerk's attest.

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1. (District Meetings and Miscellaneous Records), p. 6, see entry 91.
 2. Ibid., passim.
 3. Ibid., p. 6.
 4. Ibid., passim.
 5. Ibid., p. 6.
 6. Ibid., passim.

Moderator; Engineers

VII. MODERATOR

At the first meeting held May 10, 1902 a moderator was elected for a term of one year,¹ and this procedure has been followed annually to date.² This office keeps no records.

VIII. ENGINEERS

One chief engineer and two assistants were elected at the first meeting held May 10, 1902 for a term of one year,³ and this procedure has been followed annually to date.⁴ This office keeps no records.

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1. (District Meetings and Miscellaneous Records), p. 6, see entry 91.
 2. Ibid., passim.
 3. Ibid., p. 6.
 4. Ibid., passim.

DUTTONSVILLE COMMON SCHOOL DISTRICT

1901

HISTORICAL SKETCH

The Duttonsville Common School District includes the hamlet of Cavendish and the territory surrounding it which formerly comprised school district No. 7. A bequest of \$4,000 had been left to school district No. 6 by Benjamin F. White. When the multiple district system was abolished by law in 1892 it was thought that school district No. 7 must have control of its own finances if it was to continue to enjoy the bequest. Accordingly an act of incorporation was passed by the legislature in 1900,¹ and the act was accepted by the voters on January 29, 1901. Wm. J. Sperry was elected moderator, C. G. White, district clerk, M. J. Buch, prudential committeeman, B. J. Spaulding, treasurer, Andrew A. Wiley, collector of taxes, Wesley L. Archer and Levi W. Allen, auditors, and Wm. J. Sperry, truant officer.² The district took over the school buildings and equipment formerly belonging to district No. 7. The building was endangered by the flood of 1927 and subsequently was moved to its present location.

The boundaries of fire district No. 2 of Cavendish being the same as those of the incorporated school district, the annual meetings of the two districts are frequently held concurrently after the manner of towns and town school districts. In such instances, warnings for the annual meetings have been included in a single instrument.

1. Laws of Vermont, 1900, No. 195.

2. (District Meetings and Miscellaneous Records), p. 6, see entry 95.

GOVERNMENTAL ORGANIZATION

The Duttonsville Common School District was established in 1900 by special act of the legislature.¹ The district was organized under its incorporation in the following year. The officers elected were: moderator, district clerk, one prudential committeeman, treasurer, collector of taxes, two auditors, and truant officer.²

The incorporated school district, under the Vermont law, is a separate corporate entity within the town. Those entitled to vote in district meetings are such residents of the district as are entitled to vote in the town meeting.³ Since the adoption of the town system of schools, the voters of an incorporated school district are not entitled to vote on school affairs in the town school district but only in their own district and the district meeting is not held concurrently with the town meeting but at such other time as the district may determine.⁴

The district voted in 1903 to increase the number of prudential committeemen to three. The number of auditors was reduced to one and the office of truant officer was abolished.⁵

The duties of the district officers are described in the statutes in terms of the duties of town district officers: the collector, treasurer, clerk, moderator, and auditors have the same duties as those in the town district, while the prudential committee corresponds to the board of school directors. Vacancies in the office of clerk shall be filled by appointment by the prudential committee.⁶ Other vacancies are filled at a special meeting.⁷ The collector and treasurer are bonded in the amount which may be required.⁸

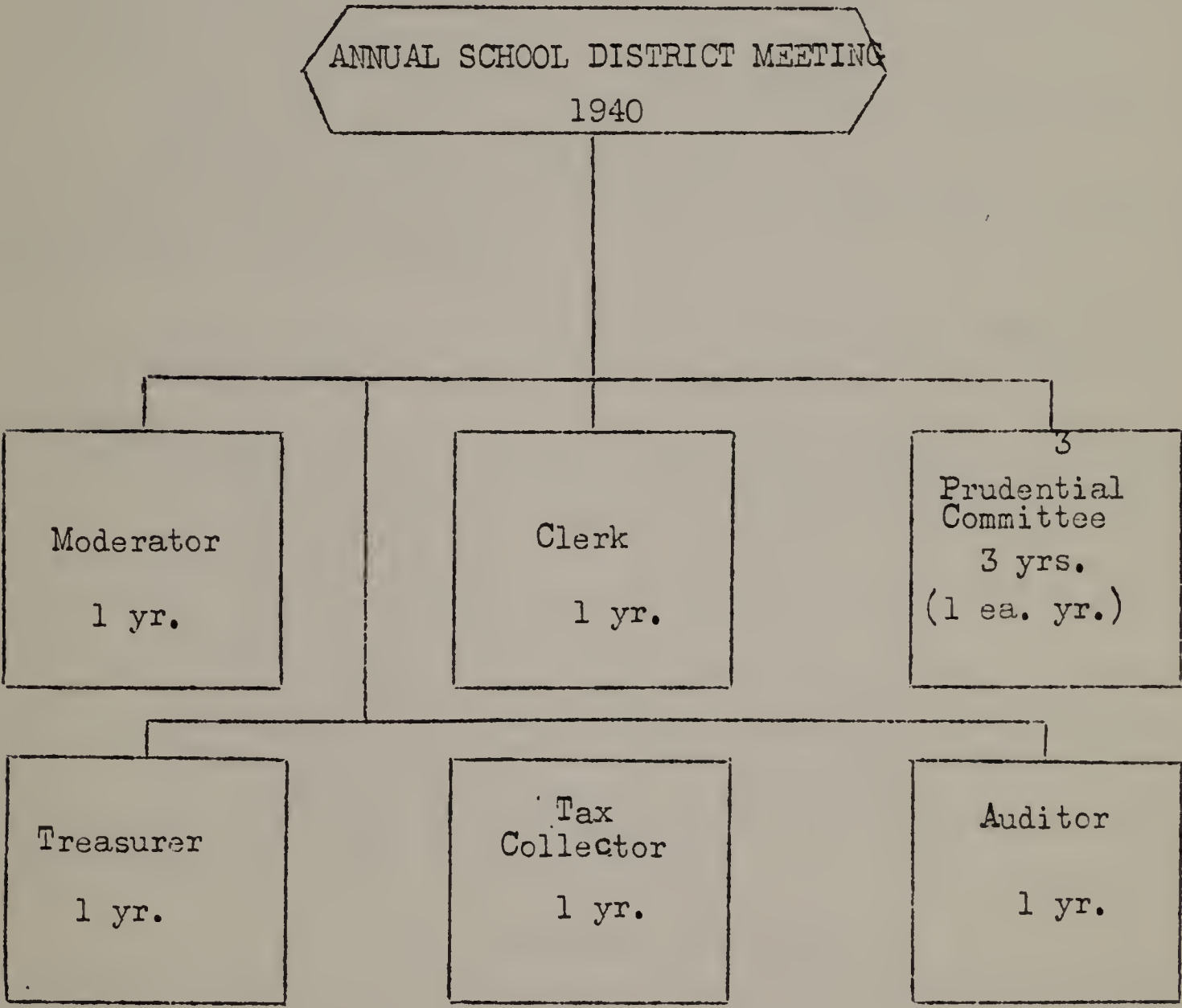
The voters of the incorporated district may change the boundaries of the district but such action must be approved by the voters of the town who reside outside of the district.⁹ When an incorporated district is bonded for any purpose, such changes in boundaries generally are embodied in a special amendment to the act of incorporation by the legislature.

The officers of the district, except the collector, constitute a board for abatement of taxes.¹⁰

-
1. Laws of Vermont, 1900, No. 195.
 2. (District Meetings and Miscellaneous Records), p. 6, see entry 95.
 3. Vermont Statutes, 1894, secs. 782, 803.
 4. Ibid., sec. 666.
 5. (District Meetings and Miscellaneous Records), p. 6.
 6. Public Laws of Vermont, 1933, ch. 189, sec. 4370.
 7. Ibid., sec. 4375.
 8. Ibid., sec. 4371.
 9. Ibid., secs. 4388, 4389.
 10. Ibid., sec. 4386.

ORGANIZATION CHART

DUTTONSVILLE COMMON SCHOOL DISTRICT



Board for Abatement of
Taxes

Prudential Committee

Clerk

Treasurer

Key

Ex-Officio

Elected

HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

The records of Duttonsville Common School District are at the residences of and in the custody of the various officers of the district. District meeting records and annual reports are kept in the office of a store owned by Fred W. Perkins, district clerk. Ellen J. Adams, clerk of the prudential committee is custodian of their records. Treasurers' accounts are in the office of the treasurer, Leon S. Gay, who is also treasurer of Fire District No. 2 of Cavendish. Tax records are located at the residence of William Moore, collector. These records may be inspected at reasonable hours by appointment.

Clerk - Governmental;
Prudential Committee

(95-96)

I. CLERK

At the first meeting held January 29, 1901 a clerk was elected for a term of one year,¹ and this procedure has been followed annually to date.²

Governmental

95. (DISTRICT MEETINGS AND MISCELLANEOUS RECORDS), 1900--. 1 vol. Record of warnings and minutes of annual and special school district meetings, 1901--. Warnings show date and place meeting to be held, articles to be voted upon. Minutes show place and date meeting held, election of officers, reports, actions taken upon articles of the warning, other business transacted, signature and attest of district clerk. Also contains miscellaneous recorded items, viz:

- i. Articles of incorporation, 1900, showing boundaries and legal powers of district, date incorporation to become effective, date and method of organization.
- ii. (Board For Abatement of Taxes, Meetings of), 1916--, entry 101. Chron. entry. No index. H&W. 200 pp. 14 x 9 x $\frac{3}{4}$. In store office of district clerk, Fred W. Perkins.

96. ANNUAL REPORT OF THE SCHOOL DIRECTORS OF THE DUTTONSVILLE SCHOOL DISTRICT, 1916--. 25 vols.

Contains:

- i. Collectors' report, showing year and amount of tax collected with total amount collected; uncollected taxes, showing year and amount of uncollected tax with total amount of uncollected taxes.
 - ii. Orders drawn, showing name of payee, purpose, and amount of payment, total amount paid.
 - iii. Treasurer's report of receipts and liabilities. Receipts show source and amount of receipt with total amount received. Liabilities show name of creditor, order number, and amount due. Summary of assets and liabilities.
- No obvious arr. No index. Printed. 4 pp. $8\frac{3}{4}$ x 6 x 1/16. In store office of district clerk, Fred W. Perkins.

II. PRUDENTIAL COMMITTEE

At the first meeting held January 29, 1901 one member was elected to the prudential committee³ for a term of one year, and this procedure was followed until the annual meeting held March 20, 1903,⁴ at which time three members were elected for the following terms: one for

1. (District Meetings and Miscellaneous Records), p. 6, see entry 95.
2. Ibid., passim.
3. Ibid., p. 6.
4. Ibid., passim.

(97-98)

Treasurer; Auditors;
Tax Collector

one year, one for two years, and one for three years.¹ From 1904 to date one member has been elected annually for a three year term.²

97. SCHOOL DIRECTORS ACCOUNTS, 1923--. 1 vol.

Record of orders drawn by the prudential committee for support of school, showing under classified headings; date of payment, name of payee, number of order, and amount of payment. Chron. entry. No index. Hdw. under printed headings. 480 pp. 15 x 11 x $1\frac{3}{4}$. At residence of Ellen J. Adams, clerk of prudential committee.

98. (ORDER BOOK STUBS), 1910--. 40 vols.

Stubs of orders drawn by prudential committee, showing name of payee, number, amount, date, and purpose of order. Chron. entry. No index. Hdw. on printed forms. 100 stubs, 3 x 10 x $\frac{1}{2}$. At residence of Ellen J. Adams, clerk of prudential committee.

III. TREASURER

At the first meeting held January 29, 1901 a treasurer was elected for a term of one year,³ and this procedure has been followed annually to date.⁴

99. (TREASURER'S ACCOUNTS), 1901--. 3 vols.

Record of receipts and disbursements. Receipts show date received, name of payer or source, amount received. Disbursements show date paid, name of payee, purpose and amount of payment; annual balance sheet. Chron. entry. No index. Hdw. 100-200 pp. 8 x $6\frac{1}{2}$ x $\frac{1}{4}$ to $10\frac{3}{4}$ x $7\frac{3}{4}$ x $\frac{1}{2}$. In office of Leon S. Gay, treasurer.

IV. AUDITORS

At the first meeting held January 29, 1901 two auditors were elected for terms of one year,⁵ and this procedure was followed until the annual meeting held March 20, 1903,⁶ when the number of auditors was reduced to one.⁷ Since that time one auditor has been elected annually.⁸ This office keeps no records.

V. TAX COLLECTOR

At the first meeting held January 29, 1901 a collector of taxes was elected for a term of one year⁹ and this procedure has been followed

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1. (District Meetings and Miscellaneous Records), p. 12, see entry 95.
 2. Ibid., passim.
 3. Ibid., p. 6.
 4. Ibid., passim.
 5. Ibid., p. 6.
 6. Ibid., passim.
 7. Ibid., p. 12.
 8. Ibid., passim.
 9. Ibid., p. 6.

Board for Abatement of Taxes;
Moderator; Truant Officer

(100-101)

to date.¹ At present the school district and fire district elect the same person as tax collector and all records are shown in entry 100.

100. (SCHOOL DISTRICT AND FIRE DISTRICT TAX BOOKS), 1932--. 3 vols.

Tax record, showing names of taxpayers, grand list, school and fire tax, total tax, notation of payment. Entered alph. by first letter of surname of taxpayer. No index. Hdw. under printed headings. Aver. 175 pp. $6\frac{1}{2}$ x $4\frac{3}{4}$ x 1. At residence of William Moore, tax collector.

VI. BOARD FOR ABATEMENT OF TAXES

The board for abatement of taxes consists of the prudential committee, district clerk, and treasurer. In Duttonsville common school district this board has functioned since 1916.

101. (BOARD FOR ABATEMENT OF TAXES, MEETINGS OF), 1916--. In (District Meetings and Miscellaneous Records), entry 95-ii. Warnings and minutes of meetings: warnings show date and place meeting to be held, signature of district clerk; minutes show name of taxpayer, year and amount of tax abated, signature and attest of district clerk.

VII. MODERATOR

At the first meeting held January 29, 1901 a moderator was elected for a term of one year,² and this procedure has been followed annually to date.³ This office keeps no records.

VIII. TRUANT OFFICER

At the first meeting held January 29, 1901 a truant officer was elected for a term of one year,⁴ and this procedure was followed until the annual meeting held March 20, 1903 when the office was discontinued.⁵ This office kept no records.

1. (District Meetings and Miscellaneous Records), passim, see entry 95.
2. Ibid., p. 6.
3. Ibid., passim.
4. Ibid., p. 6.
5. Ibid., p. 12.

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SUBJECT INDEX

Underlined figures refer to page numbers, others to entry numbers. All references are to the town of Cavendish with the following exceptions: (V) refers to Proctorsville Village; (FD) refers to Fire District; (SD) refers to Duttonsville School District.

- Abatement of taxes, board for,
 47, (FD)74, (SD)85
 meetings of, 66, (FD)94, (SD)101
 warnings for, (SD)101
- Abatements, tax, 7-xxiv
- Abeel, James, 10
- Abeel, John, 10
- Abstracts of
 grand list, 55
 individual lists, 55
- Accounts of
 See also Financial
 cemetery, 79
 school directors, 71
 treasurer, 58, (V)88, (FD)93,
 (SD)99
- Adams, W. W., (V)59
- Agent
 liquor, report of, 7-xiii
 town, 52, 53
- Agreements, fence division, 81-i
- Allen, Levi N., (SD)79
- Allotment, land, 3-ii
- Amherst, General, 9
- Animal bounty certificates, 38
- Annual reports of
 school district officers,
 (SD)96
 town officers, 7
- Applications for liquor licenses,
 39
- Appointments of
 fire district officers,
 (FD)91-iii
 town officers, 10
 village officers, (V)84-ii
- Appraisals, real estate, 54
- Archer, Wesley L., (SD)79
- Area of town, 9
- Articles of incorporation,
 (SD)95-i
- Ascutneyville, 14
- Assessments, tax, 62, 63,
 (SD)100, (FD)100
- Assignments, 13
- Attachments, 16, 17, 18
- Auditors, 46, (FD)74, (SD)84
 reports of, 7-i
- Baltimore, 9, 12, 16, 18
- Baltimore-Cavendish town line,
 survey of, 13-xi
- Baptist church, 16
 certificate of membership, 6-i
- Baptists, 11
- Bar charts, 7-ii
- Bellows Falls, 17
- Births
 certificates of, 30
 records of, 25, 28-i, 29
 reports of, 7-iii
- Black River, 9, (V)59
- Board
 for abatement of taxes, 47,
 (FD)74, (SD)85
 meetings of, 66, (FD)94,
 (SD)101
 warnings for, (SD)101
 of civil authority, 47, 48
 meetings of, 67
 of health, 53
- Bonds, town officers', 11
- Boundaries
 fire district, (FD)69, (FD)70
 petition for, (FD)90
 restraining animals, 41-i
 school district, (SD)79
 town, 9, 15
 changes of, 18
 village, (V)59, (V)60
- Bounties, certificates of animal,
 38
- Bradley, Phineas, 15
- Buch, M. J., (SD)79
- Burgoyne, 16
- Burial permits, 36
- Canada, 9
- Canceled
 checks, 60
 orders, 59

(Cav-Exe)

Subject Index

Cavendish Academy, 12, 13
Cavendish Cemetery, plat of, 44
Cavendish Social Library, 13
Cavendish Village, 11, 14
Cavendish Village Cemetery, 16
Cemeteries, 16
Cemetery
 accounts, 79
 Cavendish, plat of, 44
 commissioners, 52
 order book stubs of, 80
 reports of, 7-v
 Mt. Union, 16
 deeds to, 43
 plat of, 42
 trust funds
 records of, 45
 reports of, 7-vi
Census
 school, 74
 town, 17
 village, (V) 59
Center school, 12
Certificate of membership,
 Baptist Church, 6-i
Certificates of
 animal bounties, 38
 births, 30
 deaths, 35
 heirship, 40-iv
 marriages, 33
Charleston, N. H., 9
Charter, town, 9, 21, 1, 2
Charts, bar, 7-ii
Chattel mortgages, 21
Check book stubs, 61
Check list of voters, 9
Checks, canceled, 60
Chester, 9, 11, 12, 15, 18
Church, John, 10
Church pews, vendue of, 6-xxii
Churches, 11, 12
Civil authority, board of,
 47, 48
 meetings of, 67
Clerk, see Town clerk; Village
 clerk; Fire district clerk;
 School district clerk
Coal, weigher of, 55
Coffeen, Capt. John, 10, 11, 16
Coffeen cemetery, 16
Colden, Gov. Cadwallader, 10
Collector, tax, 46, 47, (V) 64,
 (FD) 74, (SD) 84, (SD) 85
 report of, 7-xxv

Commissioner, road, 50
 orders drawn by, 75
 stubs of, 76
 reports of, 7-xviii
Commissioners, cemetery, 52
 order book stubs of, 80
 reports of, 7-v
Committee, prudential, (FD) 73,
 (SD) 83, (SD) 84
 order book stubs of, (FD) 92
Conditional sale contracts, 20
Congregationalists, 12
Connecticut, 21
Connecticut River, 9, 14
Constable, 51
Contracts, conditional sale, 20
County officers, election of,
 6-xii
Crary, Joseph, 15
Crown Point, 9, 16
Cummings, Rev. John, 12

Deaths
 certificates of, 35
 records of, 27, 28-ii, 34
 reports of, 7-vii
Decisions, fence viewers', 82
Deeds, 13, 43
Delinquent tax receipts, 65
Directors, see School directors
Disbursements, see Accounts
Discontinued roads, 52
District, see School district;
 Fire district
Dog licenses
 reports of, 7-viii
 stubs of, 37
Dutton, Salmon, 10, 11, 13, 14
Duttonsville, 11
Duttonsville Common School Dis-
 trict, 12, (FD) 69, (SD) 79

Earmarks of livestock, 6-viii
Education, see Schools
Elections, 10, 21, 22, 6, 6-xii,
 (V) 59, (V) 60, (V) 84, (FD) 69,
 (FD) 70, (FD) 91, (SD) 79,
 (SD) 80, (SD) 95
 voters, see Voters
Emery, S. E., (V) 59
Engineers, (V) 65, (FD) 75
Entombment permits, 36
Estray notices, 22
Executions, 18

Subject Index

(Far-Lan)

Farr cemetery, 16
Federal officers, election of,
6-xii
Fence
division agreements, 81-i
viewers, 53
decisions of, 82
Financial
See also Accounts; Checks;
Orders; Treasurer
reports of
auditors, 7-i
cemetery, 7-v
cemetery trust funds, 7-vi
liquor agent, 7-xiii
road commissioner, 7-xviii
school directors, 7-xix,
70, (SD)96-ii
selectmen, 7-xx
town
statistical, 7-xxii
treasurer, 7-xxviii,
(SD)96-iii
Fire district
boundaries, (FD)69, (FD)70
petition for, (FD)90
clerk, (FD)73
meetings, (FD)91
warnings for, (FD)91
officers, (FD)69, (FD)70
appointments of, (FD)91-iii
resignations of, (FD)91-iv
organization of, (FD)69, (FD)70
petition for, 13-viii
Fire districts, 17
Fletcher, Allen M., 15
Fletcher Free Library, 13
Fletcher, Josiah, 10
Foster, Ephriam, 10
Freeman's oath, 24
list of persons taking, 8
Freemen's
lists, 6-xi
meetings, 6-xii
warnings for, 6-xii
Funds, cemetery trust, 45

Gay, C. D., (FD)69
Gay, J. E., (FD)69
Gay, Leon, 15
Gay, Olin D., 15
Gethsemane, 12
Gilchrist school, 12
Grand jurors, 53

Grand list
abstract of, 55
summaries of, 7-ix
Grant, George A., (V)59
Grant of town, 9
Graphs, 7-x
Gray, J. E., (FD)69
Green Mountain Turnpike Company,
14
Guardian, application for, 40-x

Hall, town, 16
Hawks, Gen. Zadock, 9
Hawks Mountain, 9, 15, 16
Haywards, 55
Health
board of, 53
officer's reports, 7-xi
Heirship certificate, 40-iv
Highway, see Road

Incorporation of school district,
(SD)79
Indentures, 13
of child, 40-v
Index to
land records, 14
marriages, 32-i
Indian trail, 9
Individual lists, abstracts of, 55
Industries, 14, 15
Innkeepers' licenses, 40-vi
Inspector
of leather, 54
of wood, lumber and shingles, 55
Instruments affecting real estate,
see Land
Inventories, tax, 53
Inventory, town property, 7-xxvii

Jewell, J. M., (V)59
Johnson, Luisa Captive, 9
Jurors, grand, 53
Justices of peace, 22

Kimball, Amos, 9
Kimball, Capt. George, 9
King in Council, 9, 21

Land
See also Real estate
allotment of, 3-ii
records, 13, 43
index to, 14

(Lan-Org)

Subject Index

- Land (continued)
 surveys, 24
 taxes, 23
 vendues, 23
Leases, 13
Leather, inspector of, 54
Leland, Rev. Aaron, 11
Librarian's report, 7-xii
Library trustees, 51
Licenses
 dog
 reports of, 7-viii
 stubs of, 37
 innkeepers', 40-vi
 liquor, 40-vii
 application for, 39
 teachers', 40-xii
 victualers', 40-vi
Liens, 19
Liquor
 agent, report of, 7-xiii
 licenses, 40-vii
 application for, 39
Listers, 43
 records of, 53-57
Livestock, earmarks of, 6-viii
Lockwood, L. H., (V)59
Lots, survey of, 4
Ludlow, 9, 11, 12, 13
Lumber, inspector of, 55
Lunenburg, Mass., 9, 10

Malony, William, (FD)69
Map of town roads, 7-xiv
Marriages
 certificates of, 33
 index to, 32-i
 records of, 26, 31, 32-ii
 reports of, 7-xv
Measures, sealer of, 54
Meetings
 board for abatement of taxes,
 66, (FD)94, (SD)101
 warnings for, (SD)101
 board of civil authority, 67
 fire district, (FD)91
 warnings for, (FD)91
 freemen's, 6-xii
 warnings for, 6-xii
 proprietors', 10, 11, 3
 warnings for, 3
 school
 directors', 68

Meetings (continued)
 district, (SD)95
 warnings for, (SD)95
 trustees', (V)85
 selectmen's, 47, 48
 town, 10, 11, 21, 6
 reports of, 7-xvi
 warnings for, 6, 7-xxix
 village, (V)84
 warnings for, (V)84
Methodists, 12
Military records, 6-xv
Minister, ordination of, 6-xviii
Minutes, see Meetings
Moderator, 51, (V)65, (FD)75,
 (SD)85
Money
 borrowed, 7-iv
 trustees of public, 46
Morgan Cemetery, 16
Mortgages, 13
 personal property, 21
Mt. Union Cemetery, 16
 deeds to, 43
 plat of, 42

New Hampshire grant, 10, 11
New York charter, 9
New York patent, 10, 11, 21
New York Provincial Congress, 10
Notes, lien, 19
Notice of estrays, 22

Oaths
 freeman's, 24
 list of persons taking, 8
 officers', 6-xvii, (V)84-iii
Officers, see Town officers;
 Village officers; Fire district
 officers; School district offi-
 cers
Ordination of minister, 6-xviii
Orders
 See also Financial
 canceled, 59
 drawn, 49, 75, 77, (SD)97
 stubs of, 72, 76, 78, 80,
 (V)86, (FD)92, (SD)98
 paid, (V)87
Ordway, C. E., (V)59
Organization of
 fire district, (FD)69, (FD)70

Subject Index

(Org-Sch)

- Organization of (continued)
 town, 10, 21
Overseer of poor, 17, 50
 order book stubs of, 78
 orders drawn by, 77
- Parker, George H., (V)59
Parker, Sally, 12
Perkins, Fred W., (FD)69
Permits,
 burial, 36
 entombment, 36
 removal, 36
 transportation, 36
Personal property
 attachments, 16, 17, 18
 list of, 57
 mortgages, 21
Petition for
 fire district, 13-viii
 boundaries, (FD)90
 guardian, 40-x
 roads, 51-ii
 discontinuance of, 52
 village boundaries, (V)83
Plat of
 Cavendish cemetery, 44
 Mt. Union cemetery, 42
 town, 3-iv, 5
Plymouth, 11
Polls, ratable, 56
Poor farm, 17
Poor, see Overseer of poor
Poundkeepers, 54
Proctor, Redfield, 15
Proctor-Piper State Forest, 15
Proctorsville, 12, 13, 14, 15, (V)59
Proctorsville Library Association, 13
Proctorsville New Cemetery, 16
Proctorsville Old Cemetery, 16
Proctorsville school, 12
Property, see Personal property;
 Real estate
Proprietors of town
 meetings of, 10, 11, 3
 warnings for, 3
Protestant Episcopal Church, 12
Prudential committee, (FD)73,
 (SD)83-84
 order book stubs, (FD)92
Public money, trustees of, 46
Quadrennial appraisals, 54
- Ratable polls, 56
Reading, 9, 11
Real estate
 See also Land
 appraisals, 54
 attachments, 16, 17, 18
 mortgages, 13
 transfers, 15
Receipts
 See also Accounts of
 tax, 64, (V)89
 delinquent, 65
Records, land, 13, 43
Resignations of fire district
 officers, (FD)91-iv
Registers, school, 69
Removal permits, 36
Reports of,
 births, 7-iii
 deaths, 7-vii
 dog license, 7-viii
 finances, see financial
 health officer, 7-xi
 librarian, 7-xii
 marriages, 7-xv
 school
 district officers, (SD)96
 superintendent of, 7-xxiii, 70
 sheep damage, 7-xxi
 tax collector, 7-xxv
 town
 meetings, 7-xvi
 officers, 7, 7-xvii
Rindge, N. H., 10
Road commissioner, 50
 orders drawn by, 75
 stubs of, 76
 reports of, 7-xviii
Roads, 13, 14
 discontinued, 52
 petition for, 51-ii
 survey of, 51
Rockingham Hospital, 17
Russell, Noadiah, 10
Rutland railroad, 15
- St. Luke's parish, 12
St. Mary's Roman Catholic Church,
 12
Sales, conditional, 20
Sanders, Susan E., 17
Schools, 12, 13
School
 census of, 74

(Sch-Tow)

Subject Index

School (continued)

directors, 48
accounts of, 71
meetings of, 68
order book stubs of, 72,
(SD) 98
orders drawn by, (SD) 97
records of, 68-74
reports of, 7-xix, 70
district, 17, 23, (SD) 79
articles of incorporation of,
(SD) 95-i
boundaries of, (SD) 79
clerk, (SD) 83
collector's report, (SD) 96-i
incorporation of, (SD) 79
meetings, (SD) 95
warnings for, (SD) 95
officers
duties of, (SD) 80
elections of, (SD) 79,
(SD) 80, (SD) 95
report of, (SD) 96
records of, 73
treasurer's report,
(SD) 96-iii
registers, 69
statistical report of, 70
superintendent's report,
7-xxiii, 70
teachers, licenses of, 40-xii
Sealer of weights and measures,
54
Selectmen, 41, 42
meetings of, 47, 48
orders drawn by, 49
stubs of, 50
records of, 47-52
reports of, 7-xx
Sextons, 52
Sheep damage, report of, 7-xxi
Shingles, inspector of, 55
Spaulding, B. J., (SD) 79
Spaulding, Byron, (FD) 69
Sperry, Wm. J., (SD) 79
State officers, election of,
6-xii
Statistical report of
schools, 70
town, 7-xxii
Stewart, Mathew, (V) 59
Stimetts, D. J., (FD) 69
Superintendent of schools, 48
reports of, 7-xxiii, 70

Survey of

Baltimore-Cavendish town line,
13-xi
land, 24
lots, 4
road, 51
town line, 13-xi

Tarbell Hill school, 12

Tax

abatements, 7-xxiv
assessments, 62, 63, (SD) 100,
(FD) 100
collector, 46, 47, (V) 64, (FD) 74,
(SD) 84-85
report of, 7-xxv
delinquent, receipts, 65
inventories, 53
land, 23
receipts, 64, (V) 89
Taxes, board for abatement of,
47, (FD) 74, (SD) 85
meetings of, 66, (FD) 94, (SD) 101
warnings for, (SD) 101

Teachers, see School teachers

Ticonderoga, 16

Town

agent, 52, 53
area of, 9
boundaries, 9, 15
changes of, 18
census, 17
charter, 9, 21, 1, 2
clerk, 29
records of, 1-46
grant of, 9
hall, 16
meetings, 10, 11, 21, 6
reports of, 7-xvi
warnings for, 6, 7-xxix
officers
appointments of, 10
bonds of, 11
canceled orders of, 59
list of, 7-xxvi
oaths of, 6-xvii
reports of, 7, 7-xvii
organization of, 10, 21
plat, 3-iv, 5
property, inventory of, 7-xxvii
proprietors
meetings of, 10, 11, 3
warnings for, 3
roads, map of, 7-xiv
statistical report of, 7-xxii

Subject Index

(Tow-Wri)

Town (continued)

survey of line of, 13-xi
warnings to leave, 46
Transfers, real estate, 15
Transportation permits, 36
Treasurer, 44, 45, (V)64,
(FD)74, (SD)84
See also Tax
accounts of, 58, (V)88,
(FD)93, (SD)99
records of, 58-64
reports of, 7-xxviii, (SD)96-iii
Tree warden, 55, 56
Truant officer, (SD)85
Trust funds, see Funds
Trustees
library, 51
of public money, 46
village, (V)63
meetings of, (V)85
order book stubs of, (V)86
paid orders, (V)87
Tryon, Governor, 10
Twenty Mile encampment, 9
Twenty Mile Stream, 9
Twenty Mile Stream cemetery, 16
Tythingmen, 55

Universalists, 11

Valuation, see Appraisals

Van der Burgh, Cornelius, 10
Vendue of church pews, 6-xxii
Vendues, 23
Victualers' licenses, 40-vi

Village

boundaries, (V)59
petition for, (V)83
by-laws, (V)60
census, (V)59
clerk, (V)63
records of, (V)83-84
meetings, (V)84
warnings for, (V)84

Village (continued)

officers
appointments, (V)84-ii
election of, (V)59, (V)60,
(V)84
oaths, (V)84-iii
Vital statistics, see Births;
Deaths; Marriages; Burial
permits; Transportation permits;
Removal permits
Voters, check list of, 9
Warden, tree, 55, 56
Warnings
for board for abatement of
taxes meetings, (SD)101
for fire district meetings,
(FD)91
for freemen's meetings, 6-xii
to leave town, 46
for proprietors' meetings, 3
for school district meetings,
(SD)95
for town meetings, 6, 7-xxix
for village meetings, (V)84
Weathersfield Turnpike Company,
14
Weigher of coal, 55
Weights, sealer of, 54
Wentworth, Gov. Benning, 9
Wheeler school, 12
Whitcomb, C. W., (FD)69
White, Benjamin F., (SD)79
White, C. G., (SD)79
White, E. G., (FD)69
White, Samuel, 14
Whitelaw, James, 18
Whitesville, 14
Wiley, Andrew A., (SD)79
Windsor Convention, 10
Windsor County, 9, 13
Wood, Rev. Abel, 11, 12
Wood, inspector of, 55
Writs of
attachments, 16, 17, 18
executions, 18

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VERMONT HISTORICAL RECORDS SURVEY

INVENTORY OF THE TOWN, VILLAGE AND CITY
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of the University of Vermont

Vol. I, 1848-52

Vol. II, 1853-55

Vol. III, 1856-58

Vol. IV, 1859-61

Vol. V, 1862-63

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Public Laws of Vermont Relating to Duties of Town Clerks



